CITY OF LIBERTY HILL
Master Application Form

All applications must be submitted with a complete Master Application Form, a completed application checklist, and all materials listed in the appropriate checklist. Planning and Development Department staff is available to assist you in calculating your fees and advising you on any requirements. Please call the Planning Department at 512-778-5449 ext. 105 for an appointment to submit your application. Applications may be submitted at any time.

Project Name: _____

Submitted Application (check all that apply)			
	Administrative Exception		Sign Permit (use other app. form)
	Annexation (Voluntary)		Site Development Permit
	Appeal		Storm Water Permit
	Certificate of Design Compliance		Subdivision: Amending Plat
	Code Text Amendment		Subdivision: Final Plat
	Conditional Use Permit		Subdivision: Minor Plat
	Comprehensive Plan Amendment		Subdivision: Preliminary Plat
	Construction Plans		Subdivision: Re-plat
	Development Agreement		Utility Evaluation
	Development Agreement Amendment		Zoning Map Amendment
	Legal Lot Verification		Zoning Variance
	Master Sign Plan		Zoning Verification
	Planned Unit Development		Other: Please Specify
	Policy Variance		

Applicant Information (property owner or authorized agent will be used as City's official contact)
Name:
Address:
City/ State/ Zip:
Phone:
Email:

Property Information
Property Address:
Legal Description:
Deed Reference: Volume _____ Page _____ or, Document Number _____
City Limits or ETJ: ETJ_____City Limits_____ Zoning_____
Future Land Use Plan Designation

Property Owner Information

Owner Name(s):
Address:
City/ State/ Zip:
Phone:
Email:
Applicant will be used as the City's official contact unless otherwise specified by Owner
Property Owner Consent/ Agent Authorization
By my signature, I hereby affirm that I am the property owner of record, or if the applicant is an organization of business entity, that authorization has been granted to represent the owner, organization or business in this application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the application being requested for this property. Additionally, my signature below indicates my awareness of the fee required at the time of application submittal and any additional fees as noted in the City's fee schedule. This fee is non-refundable in the event of application withdrawal. I have that power to authorize and hereby grant permission for City of Liberty Hill officials to enter the property on official business as part of the application process.
Signature:
Printed Name: Date:
By signing this form, the owner of the property authorizes the City of Liberty Hill to begin proceeding in accordance with the process for the type of application indicated on page one of this application. The owner further acknowledges that submission of an application does not in any way obligate the City to approve the application and that although City staff may make certain recommendations regarding this application, the decision making authority may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation.

STATE OF TEXAS {

KNOWN ALL MEN BY THESE PRESENTS

COUNTY OF _____ {

Before me, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration therein expressed, in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL of this _____ day of _____, 20_____.

_____
Notary Public in and for the State of Texas
My Commission expires on: _____