

CITY OF LIBERTY HILL, TEXAS

ORDINANCE #19-O-56

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY HILL, TEXAS AMENDING THE FEE SCHEDULE BY AMENDING AND UPDATING FEES FOR CITY PERMITS, OPEN RECORDS, BUILDING AND DEVELOPMENT, EVENTS, WATER, SEWER / WASTEWATER AND MISCELLANEOUS CHARGES FOR THE CITY OF LIBERTY HILL, TEXAS AS OUTLINED IN “EXHIBIT A” AND “EXHIBIT B” PROVIDING FOR SEVERABILITY; REPEALING ANY AND ALL CONFLICTING ORDINANCES; AND ESTABLISHING AN EFFECTIVE DATE OF SEPTEMBER 23, 2019 (EXHIBIT A & EXHIBIT B FEES).

WHEREAS, the City Council of the City of Liberty Hill seeks to adopt the following fee schedule.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY HILL, TEXAS

SECTION 1. The recitals contained in the preamble of this Ordinance are determined to be true and correct and are hereby adopted as a part of this Ordinance.

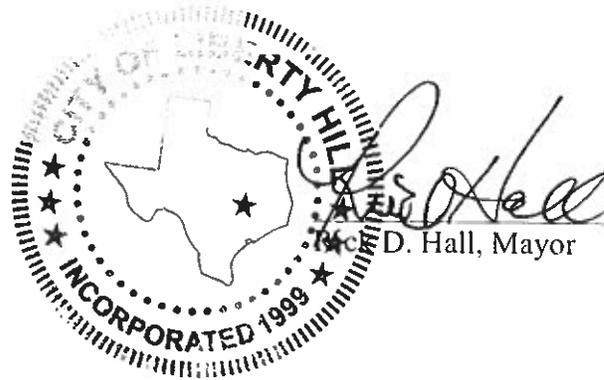
SECTION 2. Establishing Fees. The fees contained in Exhibit A are hereby adopted by the City and shall be charged to all applicable persons, corporations, partnerships, or other entities as required. The City Secretary or her designee is hereby authorized to collect said fees for the City.

SECTION 3. Severability. It is hereby declared that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, because the same would have been enacted by the City Council without the incorporation of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 4. All ordinances and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict herewith.

SECTION 5. Effective Date. This Ordinance shall take effect immediately from and after its adoption and it is accordingly so ordained.

PASSED & APPROVED this the 23rd day of **SEPTEMBER, 2019** by the **CITY COUNCIL OF THE CITY OF LIBERTY HILL, TEXAS.**



ATTEST:


Barbara Zwernemann, City Secretary

City of Liberty Hill

Fee Schedule

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Building Codes

Requirements and Penalties

[07-0-03]

Adopts 2006 Intl Building Codes \$500.00/Each day (if not followed)

Building Department

Commercial

[06-0-43]

Application Fee: \$50.00

Plan Review Fees:

New Construction – up to \$100,000 in value \$50.00

New Construction - \$10,000.01 to \$500,000 in value \$350.00
For first \$100,000 and then \$2.00 for each additional \$1,000.000

New Construction - \$500,000.01 to \$1,000,000.00 in value \$1,050.00
For first \$500,000 and then \$1.50 for each additional \$1,000.00

New Construction - \$1,000,000.00 and up in value \$2,000.00
For first \$1,000,000.00 and then \$1.00 for each additional \$1,000.00

Commercial Finish Out/ Remodel (Existing and Shell Buildings) \$300.00

Construction Permit Fees

Application Fee: \$50.00

New Construction and Inspections:

Up to 5,000 Sq. Ft. \$350.00 + \$0.10 per Sq. Ft.
(and separate Mechanical, Electrical, and Plumbing permits)

Over 5,001 Sq. Ft. \$500.00 + \$0.10 per Sq. Ft.
(and separate Mechanical, Electrical, and Plumbing permits)

Electrical Permit: \$100.00 + \$0.10 per Sq. Ft.

Mechanical Permit: \$100.00 + \$0.10 per Sq. Ft.

Plumbing Permit: \$100.00 + \$0.10 per Sq. Ft.

Commercial Remodels/ Renovations / Additions / Alterations / Finish Outs / Repairs to Existing Buildings

[05-0-20]

1 to 500 Sq. Ft. \$150.00

501 to 2,500 Sq. Ft. \$350.00

2,501 to 5,000 Sq. Ft. \$600.00

Over \$5,001 Sq. Ft. \$400.00 + \$0.10 per Sq. Ft.

Electrical Permit: \$100.00 + \$0.10 per Sq. Ft.

Mechanical Permit: \$100.00 + \$0.10 per Sq. Ft.

Plumbing Permit: \$100.00 + \$0.10 per Sq. Ft.

Re-inspections:	\$ 65.00 per failure
2nd Re-Inspection:	\$130.00 per failure
3rd Re-Inspection:	\$195.00 per failure

NEXT DAY INSPECTIONS – CALL BY 3:00 PM

NO CANCELLATION OF INSPECTIONS, unless weather event per Building Inspector.

Certificate of Occupancy (Commercial – Change of Occupancy Type)	\$100.00
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Certificate of Occupancy (vacant for over 6 months)	\$100.00
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Residential

[06-0-43]

Application Fee:	\$50.00
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Plan Review Fees:

Residential up to 5,000 Sq. Ft.	\$100.00
Residential over 5,0001 Sq. Ft.	\$150.00 + \$0.10 per Sq. Ft.

New Residential Construction Permit

1 & 2 Family Dwelling up to 5,000 Sq. Ft (Includes all permits) (Duplexes are permitted as 2 residents)	\$1,250.00
1 & 2 Family Dwelling over 5,001 Sq. Ft (Includes all permits) (Duplexes are permitted as 2 residents)	\$1,250.00 + \$0.10 per Sq. Ft.

Re-Inspections:	\$65.00 per failure
2nd Re-Inspection:	\$130.00 per failure
3rd Re-Inspection:	\$195.00 per failure

NEXT DAY INSPECTIONS – CALL BY 3:00 PM

NO CANCELLATION OF INSPECTIONS - unless weather event per Building Inspector.

Manufactured Homes (Includes Mobile Homes) [04-O-25]

Plan Review Fee:	\$50.00
Manufactured Homes (including all permits):	\$450.00
Re-Inspections:	\$65.00
2nd Re-Inspection:	\$130.00 per failure
3rd Re-Inspection:	\$195.00 per failure

NEXT DAY INSPECTIONS – CALL BY 3:00 PM

NO CANCELLATION OF INSPECTIONS - unless weather event per Building Inspector.

Miscellaneous Building Permits

Electrical Service Upgrade/ hookup(+ any required inspections)	\$50.00
Utility Inspections (Meter Release)(Permanent Power Release)	\$50.00
In-ground Swimming Pool (+ any required inspections)	\$200.00
Permanent above-ground Swimming Pool (+ any required inspections)	\$50.00
Lawn Sprinkler Systems (+ one inspections)	\$50.00
Fire Sprinkler Systems (+ any required inspections)	\$250.00
Demolition <i>FS</i>	\$50.00
Construction Trailer Permit (Includes electrical, mechanical and plumbing) <i>FS</i>	\$250.00
Move-in Structure (+ \$75.00/HR for Police Escort)	\$50.00
Accessory Building 200 Sq. Ft. or less (+ utility permits @ \$50.00 each) Abide by setbacks	
Accessory Building larger than 201 Sq. Ft. (+ utility permits @ \$50.00 each)	\$25.00
Patio Cover/ Detached Garage (+utility permits @ \$50.00 each)	\$25.00
Commercial Grinder Pump Inspection <i>[06-O-49]</i>	\$110.00
Residential Grinder Pump Inspection <i>[06-O-49]</i>	\$60.00
Water Heater Replacement (+ one inspection)	\$50.00
Air Conditioning/Heater Replacement (+ one inspection)	\$50.00
Water Softener Installation (+ one inspection)	\$50.00
All Permits not set out above (Check with Building Department)	\$50.00
All Required Inspections and Re-Inspections	\$65.00

Penalties:

Occupying a building without Certificate of Occupancy (CO) (Per Ordinance) [06-R-43]	\$500.00/per day
After 7 th day occupying a building with a CO (Requires Permit prior to beginning construction) [06-R-43]	\$500.00/per day
Adds Dollar Penalty to Ordinance 05-O-46 (Requires Permit prior to beginning construction) [06-O-31]	\$500.00/per day
Requirement for Building Permit in City Limits and ETJ	\$500.00 NMT

Open Records and Copy Charges

[14-O-20]

Letter and Legal	\$0.10 per page for 1-50 pages
Letter and Legal	\$0.12 per page for 51 or more pages
Oversize Paper	\$0.50 per page
Larger than 11x17	\$1.00 per page
Specialty Paper	Actual Cost
Photographs	Actual Cost
Police Motor Vehicle Report	\$5.00 per report
Email/Electronic Copies	\$0.15 per page
Certification Copy	\$3.00 per certification

[16-O-25]

Overhead/Personnel Charge	\$15/ per hour
Overhead Charge	\$.20

[01-O-09]

Diskette	\$1.00
Magnetic Tape	Actual Cost
Date Cartridge	Actual Cost
Tape Cartridge	Actual Cost
Rewriteable CD	\$1.00

Non Rewriteable CD	\$1.00
DVD	\$3.00
Jaz Drive	Actual Cost
Other Electronic Media	Actual Cost
VHS Cassette	\$2.50
Audio Cassette	\$1.00
Programming, If Necessary to hire	\$28.50 per hour
Computer Printout <i>FS</i>	\$0.40 per page
Certified Copy <i>FS</i>	\$1.00 for certificate; plus \$0.10 per page

[04-O-20]

Maps	Actual Cost (All Sizes)
Postage or Shipping Charges	Actual Cost
Fax Charges	
Local	\$0.10 per page
Long Distance – Area code 512	\$0.25 per page
Long Distance – Different Area Code	\$0.50 per page

Events Permits

[08-O-40]

Fee waived for Non-profit Organizations. Police Protection is extra.

Events application fee (Non refundable) <i>FS</i>	\$25.00
Events Permit	\$100.00
Expedited Permit	\$200.00 – Less than 30 days. Non-refundable.
Carnival/Circus/Festivals <i>FS</i>	\$100.00 (\$200.00 expedited)
Special Events <i>FS</i>	\$100.00 (\$200.00 expedited)
Penalty for Violation of Ordinance <i>[06-O-69]</i>	\$500.00 (NMT) per incident; each incident separate

Finance

[14-O-43]

Credit Care Surcharge Fee	2.25% of charges
Credit Card Convenience Fee	\$2.00

Gasoline Storage Permits

Gas Pumps and Tanks <i>FS</i>	\$75.00
Underground Bulk Storage <i>FS</i>	\$100.00

Health and Safety

Penalty:

[07-O-43]

Violation of Ordinance Regulation Grease Trap/ Interceptors	\$500.00 (NMT) Per incident. Each incident separate
Damaged Grinder Pump – Unrepairable (Due to Customer Neglect)	COST of Grinder Pump Replacement

Collection System Line Blockage:

[07-O-47]

1 st Violation	\$1,000.00
2 nd Violation - within 2 year period	\$1,500.00
3 rd Violation - within 2 year period	\$2,000.00

(Continued violation add \$500.00 per incident. Possible termination of service)

Water

Water Rates, Charges, and Tap Fees Living Unit Equivalents times LUE Cost; LUE is equivalent to 250 GAL per day:

[14-O-29]

Residential Water Connection	\$3,500 per LUE
Commercial Water Connection	\$3,500 per LUE

Water Service Rates

[16-O-27]

WATER		
<u>Residential</u>	<u>In-City</u>	<u>Out-of-City</u>
<i>Minimum Charge by Meter Size (per month)</i>		
5/8 x 3/4"	\$ 35.09	\$ 43.86
1"	\$ 87.72	\$ 109.66
1 1/2"	\$ 175.44	\$ 219.29
2"	\$ 280.69	\$ 350.86
3"	\$ 561.37	\$ 701.69
4"	\$ 877.16	\$ 1,096.44
6"	\$1,754.30	\$ 2,192.88
<u>Volume Charges (all Meter Sizes)</u>		
<i>Volume Rate (per 1,000 gallons - 0 - 10,000 gallons)</i>	\$ 4.61	\$ 7.74
<i>Volume Rate (per 1,000 gallons -10,001 to 20,000 gallons)</i>	\$ 7.68	\$ 12.91
<i>Volume Rate (per 1,000 gallons over 20,001 gallons)</i>	\$ 9.96	\$ 16.70
<u>Purchased Water Fee</u>	\$ 6.74	\$ 6.74

Water Meter Relocation Fee	\$300.00 + 600.00 Tap Fee (if Required)
Water Meter Calibration (If the Meter is Calibrated Correctly)	Cost of Calibration Check + 25% of Calibration Test

[15-O-7]

Penalty for Tampering with or bypassing a meter	\$50.00 (plus \$50 lock cut fee; \$200 Deposit required; Civil & Criminal Fines)
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RE-USE WATER

Application Fee **\$30.00**

Water Reuse Fees **\$2.76/1000 gallons**

Miscellaneous Fees

Return Check Fee *FS* **\$35.00**

Stop Payment Fee *FS* **\$35.00**

Automatic Draft Insufficient Funds Fee *[16-O-27]* **10% of total draft amount**

Miscellaneous Permits

NPS Pollution Control Permit:

Type 1 Permit *FS* **\$250.00 per acre**
(+ \$25.00/acre up to 100 acres)
(+ \$5.00/acre over 100 acres)

Master Plan Review *FS* **\$25.00 per acre (up to 100 acres)**
(\$5.00 per acre over 100 acres)

Industrial Pre-Treatment Plan Review:

Building Permit Plans (Commercial Only) *FS* **\$25.00**

Site Development Permit *FS* **\$25.00**

Nuisance Ordinances

Noise Ordinances [08-O-56]

Regulating Animals in the City Limits [08-O-02] \$500.00/each day
((\$75.00 potbellied pig registration fee. Tag from City)

Public Nuisance [07-O-50] \$500.00/ each day

Penalties:

Junk Vehicles [07-O-31] \$500.00/ each day

License Fee to Maintain Junk \$1,500.00

Fee for not disposing of junk after notified \$200.00 (NTE)

Civil Penalty for Abatement and Additional 50% \$200.00
(Minimum \$50.00)

Juvenile Curfew [07-O-25] \$50.00 (NLT)
(A day or more than \$500.00/day for a minor or other person in violation)

Fireworks [02-O-08] \$500.00/ each day

Unsanitary Matter [01-O-08E] \$500.00/ each day

Dangerous Weeds [01-O-08D] \$200.00/each incident
(+ Expense to correct; + 25%)

Public Nuisance [01-O-08BC] \$200.00/each incident
(+ Expense to correct; + 25%)

Skateboarding [01-O-08] \$200.00 (NMT)
(Each incident separate)

Discharge of Firearms [01-O-08] \$500.00 (NMT)
(Each incident separate)

Peddlers and Solicitors

Peddlers and Solicitors Permit <i>[06-O-70] & [06-O-73]</i>	\$15.00/ Individual \$25.00/ Group of 2 or more
Commercial Activity or Sales within the City <i>[06-O-67]</i>	\$500.00 (NMT) Each Incident Separate
Peddlers and Vendors Application FS	\$25.00/ Per Unit (30 days or less)

Penalty:

For Sale or Solicit of Merchandise on Public Streets <i>[06-O-67]</i>	\$500.00 (NMT) per violation; Each Incident Separate
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Sewer/Wastewater

Wastewater Service Rates and Charges *[08-O-25]*

Grinder Tank Relocation	\$1,000.00 +Materials
Inspection Fee Resulting from moving a Grinder Pump	\$100.00
Transfer of Existing Service to a new Customer	\$30.00
Penalty for Tampering with a Grinder Pump (Plus cost to fix)	\$500.00
Penalty for Unapproved Connection (Plus cost to fix)	\$500.00
Return Check Charge	\$30.00
Surcharge for Loads – Grease Sample Test Results over 200 mg/l	3 times usage rate

Sewer/Wastewater Rates, Charges, and Tap Fees [06-0-49]

LUE EQUIVALENT TO 200 GAL PER DAY [14-0-29]

Residential Sewer Connection Fee [07-0-54]	\$3,500.00 per LUE
Commercial Sewer Connection Fee [07-0-54]	\$4,500.00 per LUE
Wastewater Application Fee	\$30.00
Security Deposit – Commercial	\$100.00
(Times the # of fee units for the meter purchased or \$10,000.00, whichever is less)	
Transfer Fee	\$30.00
Tap Fee	\$600.00
Sewer Tap Excavation of the Sewer Main	COST + 25%
Inspections – Single-family Detached or Duplex Unit	\$65.00
Inspections – Commercial	\$65.00
<i>Additional charge for any non routine charges incurred by the city in connection with any sewer tap or tap inspection – TBD</i>	
Homebuilders Deposit	\$1,000.00 (For One House)

Sewer/Wastewater Service Rates per LUE

Residential

In-City	\$44.35 per month per LUE
Out-of-City	\$48.15 per month per LUE

Commercial

In-City	\$54.35 per month per LUE
Out-of-City	\$67.94 per month per LUE

Billing and Delinquent Accounts:

[06-O-49]

Late Fee	10% of the amount of Wastewater Bill
Discontinuance of Service	15 Days after due date; Service can be discontinued
Any Regulatory Assessments required by TCEQ	As Applicable
Damage caused to the Wastewater System By dangerous substances	Cost to Repair
Repair of Grinder Pump, Clearing lines of Prohibited Objects	Cost to Repair + 10%

Sign Permits

[14-O-28]

New Sign Permit	\$2.00 per Sq. Ft. (Maximum \$100.00)
Temporary Sign Permit	\$50.00 (30 Days or Less)
Advertising Search Light	\$100.00

Unified Development Code

Adopts COLH Unified Development Code [05-O-13]

Subdivision Plat Review:

[05-O-47]

Pre-Development Meeting	\$250.00
Completeness Review	\$500.00
Preliminary Plat Review (Plus \$25.00 per acre or lot, whichever is greater)	\$1,500.00
Preliminary Plat Revisions	50% of Full App Fee
Final Plat (Plus \$25.00 per acre or lot, whichever is greater)	\$750.00
Final Plat Revisions	50% of Full App Fee
Administrative Plat (I.E. Minor Plat, Amending Plat, Replat) \$500.00 (Plus \$25.00 per lot/acre, whichever is greater)	
Re-submittal of Subdivision Plat (Plus administrative Costs)	\$750.00

Drainage Study Review (Outside of Plat Area) \$250.00
(+Professional recovery fees)

Subdivision Construction Plan Review \$1,500.0
Subdivision Construction Plan Revision 50% of Full App Fee

Subdivision Construction Inspection:

[14-O-07]

Construction cost est. between \$0 - \$15,000	\$500.00
Construction cost est. between \$15,000 - \$250,000	3.50% of total construction costs
Construction cost est. between \$250,000 - \$450,000	3.50% of total construction costs
Construction cost est. between \$450,000 - \$750,000	3.50% of total construction costs
Construction cost est. between \$750,000 and UP	3.50% of total construction costs

Site Development Permit:

Site Plan Review Fee \$1,000.00 up to 1 acre +
\$200.00 per additional acre

Construction Plan Review

FS

(A) Impervious cover up to 50,000 SQ. FT.	\$0.04 per SQ. FT.
(B) Impervious cover from 50,001 to 100,000 SQ. FT.	\$0.02 per SQ. FT. + (A) above
(C) Impervious cover from 100,001 to 200,000 SQ. FT.	\$0.01 per SQ. FT. + (A) and (B) above
(D) Impervious cover from 200,000 FT	\$0.00 per SQ. FT. + (A), (B) and (C)

Certificate of Completion Inspection *FS* FREE (1st Inspection)
\$65.00 (Re-inspection)

Zoning Request (Original or Re-zoning) *FS*

\$325.00 + current postage fees for notification/ per notice

Conditional Use Permit *[14-O-29]*

\$325.00 + current postage fees for notification/ per notice

Planned Unit Development

FS

New

\$2,000.00 + \$75.00 per acre
(Maximum of \$10,000.00)

Amendment

50% of New Fee

Miscellaneous Public Works Fees

FS

Bore Fees – Sewer and Water

¾" - 2" up to 70 feet

\$5,000.00

Larger than 2" up to 70 feet

\$5,000.00 Min or

\$28.00 per diameter inch per ft

****NO ON-GRADE BORING***

Miscellaneous Planning Fees

FS

Subdivision Variance Application Fee	\$500.00
Annexation by Petition (Voluntary)	\$400.00
Traffic Impact Analysis (TIA) Review:	
2000 to 5000 trips per day	\$1,500.00
5001 to 10,000 trips per day	\$2,400.00
10,001 to 15,000 trips per day	\$3,300.00
15,001 PLUS trips per day	\$3,700.00
TIA Revision	50% of current rate
Verification Letter (e.g. zoning, housing, etc)	\$ 50.00
Legal lot determination	\$ 100.00
Street Name Change Application	\$ 250.00
Subdivision Approval Extension	\$ 300.00
Zoning Postponement	\$ 200.00
Board of Adjustment Fees	\$ 500.00
Legal notification of Property Owners	\$ 150.00
(Plus current postage fees for notification/ per notice)	
Appeal to Board of Adjustment	\$ 50.00
Development Agreement [14-O-07]	\$3,000.00
LOMR/CLOMR Review	\$ 500.00
Right of Way Use Permit	\$ 100.00
Easement Vacation	\$ 50.00