



Sign Permit Application

Permit for New Sign _____ Sign Modification _____ Number of Signs: _____

Person submitting application: _____ Date _____

Contact Information: _____ Email: _____

Physical location of sign: _____

Physical address where sign is located: _____

Sign Dimensions: _____

Explanation of sign type : _____

Zoning:

- | | | | |
|--------------------------------------|--|---|--|
| <input type="checkbox"/> AG | <input type="checkbox"/> City Limits | <input type="checkbox"/> Permanent Sign | <input type="checkbox"/> On Premise Sign |
| <input type="checkbox"/> Residential | <input type="checkbox"/> City ETJ | <input type="checkbox"/> Temporary Sign | |
| <input type="checkbox"/> C-1, C-2 | | | |
| <input type="checkbox"/> C3 | Sign Type: <input type="checkbox"/> Freestanding | <input type="checkbox"/> Building | <input type="checkbox"/> Miscellaneous |
| <input type="checkbox"/> Industrial | Explanation: _____ | | |

- Attach description of sign *(to include number of signs, dimensions: height, base, square footage of sign face, total area square footage, lighting, etc.)*
- Attached plat showing where sign will be placed.
- Sign meets or exceeds the 2015 International Building Codes for wind load, Chapter 16, section 1609.

Name of Company installing sign _____

Installers Contact Information: _____

Property/Building Owners Name: _____

Address: _____

Telephone: _____ E-Mail: _____

Signature of Applicant: _____

Signature of Property/Building Owner: _____

Please allow seven days for processing. Permit is approved upon notification from City Hall.

Temporary Sign Fee: \$50.00/per sign per 30 days