



City of Liberty Hill, TX
Liberty Hill Downtown Revitalization Committee Minutes
Tuesday, June 27, 2023
City Council Chamber / Municipal Courthouse
2801 Ranch RD 1869, Liberty Hill, TX 78642

1. CALL TO ORDER

The Downtown Revitalization Committee Workshop was called to order at 5:09 PM by Chair Daniel Scott

Downtown Revitalization Committee Members Present:

Lonnie Wendling
Daniel Scott , Chair
Kellie Olisky, Vice-Chair arrived at 5:19 p.m.
Danyel Cake arrived at 5:12 p.m.
Kristan LeBaron, Secretary

Members absent:

None

City Staff:

Paul Brandenburg – City Administrator
Jerry Millard – Director of Planning and Development
Elaine Simpson – City Secretary
Liz Branigan – Mayor
Katie Amsler – Communications Manager
McKenzi Hicks – Planner II
Shelby Claridge – Planning Technician

2. PUBLIC COMMENTS

Regarding items not on this agenda/Public Comments: Those desiring to speak on a topic not listed on the agenda, please complete a speaker form, and present it to the City Secretary before the meeting. Speakers will have three minutes each to speak, this time cannot be transferred or shared. Committee Members may not take action during this item and any responses will be limited to factual statements, recitation of existing policy, or request for the topic to be placed on a future agenda.

Regarding topics listed as an agenda item/During specific agenda item: The Committee requests that speakers complete a speaker form, indicate which agenda item they are interested in speaking about, and submit form to the City Secretary before the agenda item is addressed. Speaker forms may be emailed to the City Secretary before the meeting at esimpson@libertyhilltx.gov.

No Comments.

3. REGULAR SESSION

- a) Discussion, consideration and possible action regarding the Downtown Revitalization Committee Meeting Minutes from May 23, 2023. (E. Simpson)

On motion by Daniel Scott and seconded by Lonnie Wendling to approve the May 23, 2023 Regular Called Parks Board meeting minutes.

Motion passed on vote of 3 ayes, 0 nays, and 0 abstentions.

- b) Discussion, consideration, and possible action on Downtown Wayfinding Signage. (D. Scott)

Daniel Scott presented this item as follow up from the last meeting. After circulating amongst the boards, the big item that was picked up on was incorporating a local artist into the signage seemed to be a big anchoring mechanism. Daniel asked for a list of local artists that the committee could reach out to. Katie Amsler responded that she had a list she could share with the committee. Danyel Cake commented that her favorites were Bastrop and Brenham. Daniel Scott asked if there had been a decided color scheme, font or any design standards for signage. Jerry Millard, Planning Director, responded "No". Jerry further clarified that there are no sign guidelines specifically for the downtown area and that is something the committee can decide what we wish to do. Jerry suggested that the committee come up with something that is very particular to the downtown area. Kristan LeBaron commented that she liked the way Brenham had done its parking sign, she liked the font, size and style. Danyel Cake mentioned her store's neighbor has a stone wall and she posed the

question as to whether we could approach the building owner and ask if they'd consider painting a mural on that wall. There was discussion as to whether the city would pay for the installation of the mural, to which City Administrator, Paul Brandenburg, said could be brought before City Council. Jerry Millard suggested the possibility of doing a contest for LHISD students to submit designs, with the winning design being chosen as the mural that would be installed. This would get community engagement and buy-in.

On motion by Daniel Scott and seconded by Danyel Cake to put together a request for procuring a wayfinding signage consulting service.

Motion passed on vote of 5 ayes, 0 nays, and 0 abstentions

- c) Discussion, consideration and possible action related to forwarding a recommendation to City Council related to applicants to fill vacancy on the Commission. (E. Simpson)

The City Council has requested that the Downtown Revitalization Committee forward recommendations regarding applicants for the vacancy in Seat #1. Applicants are Sheila Nardelli, Sunday Taylor, Nathan Curley and Sanjuana Saenz.

On motion by Daniel Scott and seconded by Lonnie Wendling to forward favorable recommendation to City Council for Downtown Revitalization Committee Applicants, Nathan Curley and Sheila Nardelli.

Motion passed on vote of 5 ayes, 0 nays, and 0 abstentions

- d) Discussion, consideration, and possible action to nominate two Downtown Revitalization Committee members to attend the Texas Downtown Conference on October 24-27, 2023. (P. Brandenburg)

Paul Brandenburg, City Administrator, presented item that money is in the budget to send 2 committee members to the Texas Downtown Conference and asked the committee who would like to go. Danyel Cake said she would nominate Kristan LeBaron because she has spearheaded this and Daniel Scott because he is our chair. Daniel responded that he would like to go but is not available on those dates. Kristan asked if the committee could share a registration and said she will check to see if that is an option. Lonnie asked if sending someone from city staff would be an option. This item will be brought to the next meeting for possible selection.

No action was taken.

- e) Update on the potential relocation of Downtown Powerlines by PEC. (P. Brandenburg)

Paul Brandenburg, City Administrator, commented that once City Council approved using the money from the ARPA funds for downtown, Paul contacted Pedernales Electric Company and they provided some options for relocation of the power lines. Possible options were to relocate the lines behind the buildings, a diagonal location or bury the lines. The burying of lines would be more expensive. Relocating the lines behind the buildings is estimated to be \$230,000. This matter would still need to go through Downtown Revitalization Committee and City Council for approval.

No action was taken.

- f) Update and report regarding information shared at the Cross Committee Communications meeting(s). (D. Scott)

Daniel Scott updated that the Cross Committee met on June 15th and it was just himself and Chad Cormack to discuss some of the updates from both of our Committees. Daniel commented that the Planning & Zoning Commission is working on the following:

- Meeting continually on the Comp Plan
- Wrapping up on the updates for the Sexually Oriented Businesses
- Appointed 1 new member with some small City experience
- Had a Joint Meeting with City Council for going over its bylaws
- Working on final approval for authority on plants
- Reviewing development permits
- Looking at creating a Board of Adjustments
- Looking at ways to revise what can necessitate a Traffic Impact Analysis.

Daniel Scott commented that he shared the Committee's previously approved signage and Chad thought it was appropriate.

Paul Brandenburg, City Administrator, commented that they are looking a modifying the Cross Committees Group. Paul recommended that each group send its notes to all members ahead of time to review. Elaine will also have the notes and then all the board and committees and City Council Agenda will have a section titled "reports" on the agenda.

- g) Discussion, consideration and possible action regarding proposed logos for future city sponsored events. (K. LeBaron)

Kellie Olisky commented that she provided options of logos for city sponsored events and asked if the Committee had any comments. Danyel Cake responded that she liked the Zombie one for the Halloween event.

No action was taken.

4) Executive Session - Downtown Revitalization Committee may convene into Executive (Closed) Session for deliberation of the following items pursuant to Texas Government Code Section 551.071 (Consultation with Attorney), Section 551.072(Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.087 (Economic Development).

There was no Executive Session.

5) FUTURE AGENDA ITEMS

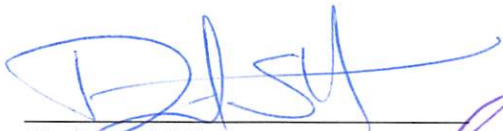
Issues, topics, items for consideration at a future meeting may be identified and scheduled for a future agenda. No deliberations on the items may occur.

Mural Options

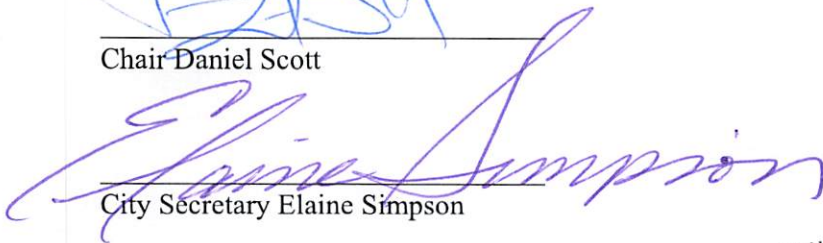
6) ADJOURNMENT

With no other items on the agenda, and no objections from the committee members, Chair Scott adjourned the Downtown Revitalization Committee at 6:05 PM.

PASSED AND APPROVED BY THE Downtown Revitalization Committee of the City of Liberty Hill, Texas on 25th of, July, 2023 on vote of 3 ayes, 0 nays, and 0 abstentions.



Chair Daniel Scott



City Secretary Elaine Simpson

