



LIBERTY HILL ECONOMIC DEVELOPMENT CORPORATION BOARD

MINUTES

Wednesday – June 3, 2020 – 5:00 PM

2801 Ranch Road 1869 – Council Chambers - Liberty Hill

CALL TO ORDER

John Johnston – LHEDC Board President called the meeting of the Liberty Hill Economic Development Corporation Board of Directors to order at 5:03 PM at 2801 Ranch Road 1869 in Liberty Hill, Texas. Invocation was given by John Clark, followed by reciting the Pledge of Allegiance and Texas Pledge.

LHEDC Board members present: John Johnston; John Clark; Eric Bailey; Jamie Etzkorn via telephone; Steve Snell; Liz Rundzieher in person; and Jack Harkrider via telephone.

Others present: Matt Powell – Executive Director and Nancy Sawyer – City Secretary.

PUBLIC COMMENTS

There were no public comments.

REGULAR AGENDA

Discuss and take action to approve minutes of the Special LHEDC meeting held April 30, 2020.

OUTCOME: The minutes of the April 30, 2020 had not been located or produced prior to this meeting.

Discuss and Take Action to approve LHEDC minutes of the meeting held May 20, 2020.

OUTCOME: On motion by Steve Snell and second by Eric Bailey, the EDC approved the minutes of the May 20, 2020 meeting. Motion passed on vote of 7 ayes, 0 nays, and 0 abstentions.

Discuss and Take Action to approve an Administrative Services Contract between the City of Liberty Hill and the Liberty Hill Economic Development Corporation.

OUTCOME: John Johnston – President postponed this item until such time as Tad Cleaves – City Attorney is able to attend and address.

Discuss and approve applications received for the COVID-19 Emergency Relief Grant Program.

OUTCOME: Following discussion, Steve Snell made a motion to recommend approval by City Council of the following applications received for the COVID-19 Emergency Relief Grant Program:

- Quick Service Garage in the amount of \$5,000
- Margarita's Restaurant in the amount of \$5,000
- Royal Bliss Salon in the amount of \$5,000
- Liberty Hill Pharmacy in the amount of \$5,000

- Liberty Hill Beer Market in the amount of \$5,000
- Malted Grains in the amount of \$5,000
- Happy Wok in the amount of \$5,000
- Grand Donuts in the amount of \$4,000
- Hair Stop in the amount of \$4,500

Liz Rundzieher seconded the motion. Motion passed on vote of 7 ayes, 0 nays, and 0 abstentions.

Discussion and possible action on presentation and approval of a Façade Grant application in Liberty Hill. OUTCOME: Following discussion, Liz Rundzieher made a motion to recommend approval from City Council on the Façade Grant application received by Clint DeBusk – GCDHT Retail. Motion passed on vote of 7 ayes, 0 nays, and 0 abstentions.

INTERIM EXECUTIVE DIRECTOR'S UPDATE

OUTCOME: Liz Rundzieher made a motion to move this item to Executive Session. Motion died for lack of a second.

Matt Powell – Interim Executive Director stated there are currently three (3) business prospects for the City. He stated he would like a review of the 380 Agreement guidelines. He stated he wants to meet with each EDC member individually to discover their goals for the City.

OTHER BUSINESS

The next LHEDC meeting is scheduled for June 17, 2020.

ADJOURNMENT

OUTCOME: On motion by Liz Rundzieher and second by Jamie Etkorn, the Liberty Hill Economic Development Corporation Board meeting was adjourned at 6:39 PM. **MOTION PASSED ON VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS.**

PASSED AND APPROVED ON JUNE 17, 2020 BY THE LIBERTY HILL ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS ON VOTE OF _____ AYES, _____ NAYS, AND _____ ABSTENTIONS.

Jamie Etkorn
Secretary
LHEDC Board of Directors