



CITY COUNCIL, WORKSHOP MEETING MINUTES
WEDNESDAY, MAY 24, 2023 — 5:00 PM
MUNICIPAL COURT ROOM/COUNCIL CHAMBER
2801 RANCH ROAD 1869
LIBERTY HILL, TEXAS

1. CALL TO ORDER

The meeting was called to order by Mayor Branigan at 5:00 PM.

Council Members Present:

Mayor Branigan
Mayor Pro-Tem Mancilla
Councilmember Young
Council Member Jones
Councilmember Pezold
Councilmember Crossland

Council Members Absent:

Staff Members Present:

Paul Brandenburg, City Administrator
Marianella 'Nella' Joseph, City Attorney
Elaine Simpson, City Secretary
Sidney Smith, Finance Director
Katie Amsler, Communications Director
Jerry Millard, Director of Planning
Royce Grater, Chief of Police
David Thomison, Director of Public Works
James Herrera, Public Works Project Manager
Trey Evans, Water Superintendent
Mary Poche, EDC Exec. Director
Tracy Ventura, Municipal Court Administrator


2) REGULAR AGENDA a) Finance Department Discussion - Capital Improvement Plan (CIP) Budget. (S. Smith)

Finance Director Smith gave a PowerPoint Presentation and also reviewed the Summary of the CIP proposal. (as attached as Exhibit 'A' to these meeting minutes).

3) ADJOURNMENT

Motion by Mayor Pro Tem Mancilla and seconded by Council Member Pezold to adjourn the Workshop Meeting at 5:52 PM. Vote on the Motion: Motion carried unanimously by a -0 vote. Ayes: Nays: None.

PASSED AND APPROVED BY THE City Council of the City of Liberty Hill, Texas on June 14, 2023, on vote of 4 ayes, 0 nays, and 0 abstentions.


Elaine Simpson, City Secretary


Liz Branigan, Mayor



City of Liberty Hill
5 Year Capital Needs Forecast 2024-2028

As of: 5/18/2023

Capital Costs										Projects or purchases that have an operational impact will require additional information.		
										(Indicate with an X if applicable) (Indicate the # if applicable)		
	Priority Ranking	CAPITAL PROJECT	Outside/Other Funding Sources	2023/2024 FY 24	2024/2025 FY 25	2025/2026 FY 26	2026/2027 FY 27	2027/2028 FY 28	Project Total	Operational Impact	# of New FTE's	Start Year of Impact
ADMINISTRATION												
City Hall Renovations		X		TBD					-			
City Hall ADA Compliance		X		10,000					10,000			
Public Safety Facility		X	Debt Issuance	TBD	TBD							
TOTAL ADMINISTRATION				10,000	-	-	-	-	10,000			
PARKS												
City Park Rehabilitation		X		1,600,000					1,600,000			
<i>Parks on Lieu</i>			Parks in Lieu	750,000								
<i>Parks on Lieu</i>			Tree Mitigation	100,000								
<i>TPWD Grant</i>			TPWD Grant	750,000								
TOTAL PARKS				1,600,000	-	-	-	-	1,600,000			
POLICE												
Vehicle Replacement		X		264,164	509,464	446,571	330,205	330,205	1,880,609			
TOTAL POLICE				264,164	509,464	446,571	330,205	330,205	1,880,609			
PUBLIC Works												
North Wastewater Treatment Plant		X	Debt Issuance	15,000,000	7,000,000	5,000,000			27,000,000	400,000	3	2027
Angel Springs Water Treatment		X		1,500,000	16,100,000	15,000,000			32,600,000	350,000	2	2027
<i>State Funding - TWDB</i>		X	TWDB			10,000,000						
<i>Water Fund/Debt Issuance</i>		X	Debt Issuance	1,500,000	16,100,000	5,000,000						
Downtown Wastewater Improvements		X			1,075,000	425,000			1,500,000			
<i>Federal Funding - ARPA</i>		X	ARPA		650,000							
<i>Debt Issuance</i>		X	Debt Issuance		425,000	425,000						
Asbestos Concrete Waterline Replacement		X	ARPA	2,900,000					2,900,000			
Direct Potable Reuse Phase 1		X		1,100,000	2,300,000	11,100,000			14,500,000	TBD	?	2027
<i>State Funding - TWDB</i>		X	TWDB	1,100,000	2,300,000	6,600,000						
<i>Debt Issuance</i>		X	Debt Issuance			4,500,000						
Direct Potable Reuse Phase 2		X		-	-	400,000	6,950,000	6,950,000	14,300,000	TBD	?	2029
<i>State Funding - TWDB</i>		X	TWDB			400,000	6,950,000	2,650,000				
<i>Debt Issuance</i>		X	Debt Issuance					4,300,000				
Edwards Aquifer Well Phase 1		X		1,100,000	2,300,000	11,100,000	-	-	14,500,000	TBD	?	2027
<i>State Funding - TWDB</i>		X	TWDB	1,100,000	2,300,000	6,600,000	-	-				
<i>Debt Issuance</i>		X	Debt Issuance			4,500,000						

https://rmhconsultant-my.sharepoint.com/personal/esimpson_libertyhilltx_gov/Documents/Desktop/May 24, 2023/Liberty Hill_CIP Summary FY23.Updated.05-17-23

City of Liberty Hill
5 Year Capital Needs Forecast 2024-2028

As of: 5/18/2023

Capital Costs

	Priority Ranking	CAPITAL PROJECT	Outside/Other Funding Sources	2023/2024 FY 24	2024/2025 FY 25	2025/2026 FY 26	2026/2027 FY 27	2027/2028 FY 28	Project Total
Edwards Aquifer Well Phase 2		X			700,000	11,700,000	-	-	12,400,000
<i>State Funding - TWDB</i>		X	TWDB		700,000	8,000,000	-	-	
<i>Debt Issuance</i>		X	Debt Issuance			3,700,000			
Leander Kaufman Interconnect		X		-	900,000	1,500,000	3,300,000	3,300,000	9,000,000
<i>Water Fund</i>		X	Water Fund	-	450,000	750,000			
<i>Water Impact Fees</i>		X	Water Impact	-	450,000	750,000			
<i>Debt Issuance</i>		X	Debt Issuance				3,300,000	3,300,000	
1.5 Million Elevated Storage Tower		X		-	1,250,000	6,620,000	-	-	7,870,000
<i>Water Fund</i>		X	Water Fund		250,000	3,520,000			
<i>Debt Issuance</i>		X	Debt Issuance			4,100,000			
Wells 4, 5, 8, and 9		X		250,000	700,000	7,250,000	-	-	8,200,000
<i>Water Fund</i>		X	Water Fund	250,000					
<i>Debt Issuance</i>		X	Debt Issuance		700,000	7,250,000			
Street Reconstruction (General Fund)		X		1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	5,500,000
TOTAL PUBLIC WORKS				22,950,000	33,425,000	71,195,000	11,350,000	11,350,000	150,270,000
TOTAL COSTS				\$ 24,824,164	\$ 33,934,464	\$ 71,641,571	\$ 11,680,205	\$ 11,680,205	\$ 153,760,609

Projects or purchases that have an operational impact will require additional information.		
(Indicate with an X if applicable) (Indicate the # if applicable)		
Operational Impact	# of New FTE's	Start Year of Impact
TBD	?	2027
TBD	0	2029
100,000	0	2027
TBD	0	2027