



Parks and Recreation Board of Directors
REGULAR MEETING MINUTES
May 18, 2023 @ 10:00 AM
2801 Ranch Road
1869, Liberty Hill

1) CALL TO ORDER

Chair Mary Lyn Jones called the meeting to order and established a quorum at 10:05 AM.

Members Present:

Mary Lyn Jones, Chair
Jr. (Mosby) Hamilton
Nicole Bauer
Lisa Messana

Terrie Chambers - Absent

City Staff:

Katie Amsler, Director of Community Engagement & Communications
Jamie Higuera, Parks and Recreation Coordinator
Elaine Simpson, City Secretary
Liz Branigan, Mayor

The invocation and the Pledge of Allegiance and the Texas Pledge were given at the 10:05 a.m. meeting.

2) PUBLIC COMMENTS

The Liberty Hill Parks & Recreation Board of Directors accepts public comments regarding the Agenda of regular meetings and Public Hearings of the Parks & Recreation Board. Individuals wishing to speak must complete a Public Comment Form and present the completed form to the City Secretary prior to the start of the meeting.

You may also submit comments to esimpson@libertyhilltx.gov before 9:00 AM the day of the meeting to be read by the City Secretary.

There were no citizen comments.

3) REGULAR AGENDA

- a) Discussion, consideration and possible action regarding the Parks Advisory Board meeting minutes from Regular Meeting April 20, 2023. (N. Bauer)

On motion by Lisa Messana and seconded by Nicole Bauer to approve the April 20, 2023 Regular Called Parks Board meeting minutes.

Motion passed on vote of 4 ayes, 0 nays, and 0 abstentions.

- b) Hear update and report regarding information shared at the Cross Committee Communications meeting(s). (T. Chambers)

Terrie Chambers will give report next month. Mary Lyn commented that she had Cross Committee Communications meeting down for this afternoon and she has Mosby (Jr) down for July 20th to go at 4:30 p.m. at the City Hall. Mary Lyn said she would double check the time.

- c) Discussion and possible recommendation to Council to approve Parks and Recreation bylaws. (N. Bauer)

Jamie Higuera, Parks Supervisor, said she has not added anything to the bylaws since she sent it out the Parks Board and no one reported back any comments or concerns. Elaine Simpson, City Secretary, commented that the other boards and committees were working on it bylaws as well and she was not sure if the board wanted to adopt these bylaws at this time. No action was taken.

d) Discussion, consideration, and possible action for City Park survey results. (K. Amsler/J. Higuera)

Jamie Higuera, Parks Supervisor, presented item. Jamie said she has had about 318 survey results submitted and the survey is still open until end of June 3, 2023. Jamie will email results to board members so they can review. No action was taken.

e) Discussion, consideration, and possible action for Comprehensive Plan land-use. (K. Amsler/J. Higuera)

Katie Amsler presented item. Katie mentioned that Nicole Bauer had requested this item be added to the agenda so she could understand how the Comprehensive Plan worked. For the Comprehensive Plan the consultant is they basically zone the land. When we do the Parks Master Plan we can put in the scope for them to help identify future parkland. Katie explained the parkland dedication fund. Mary Lyn asked if the board could start getting a statement of money that is in the parkland in lieu fund. No action was taken.

f) Discussion, consideration, and possible action for potential of YMCA in Liberty Hill. (K. Amsler/J. Higuera)

Katie Amsler presented item. Katie commented that the City is in conversation with the YMCA to see if there is an interest in partnering to either build a facility or use their recreational services, there are many options for a YMCA. Katie mentioned the YMCA is a non-profit and the reason they have their non-profit status is because the purpose is to relieve government and provide assistance and help with recreational activities and facilities. When the YMCA comes they look at the community and assess the needs. The YMCA came to City Council and made a presentation to see if Council was interested. The next step is to write a Letter of Intent of moving forward to see if this is a possibility and is on Council Agenda this week. Next step will be to contract out a study that will tell us whether or not we are ready for a YMCA.

On motion by Lisa Messana that Parks Board expresses support for the YMCA and seconded by Mosby (Jr) Hamilton.

Motion passed on vote of 4 ayes, 0 nays, and 0 abstentions.

g) Discussion, consideration, and possible action to schedule a visit to 50 acres of possible future parkland. (K. Amsler/J. Higuera)

Katie Amsler presented item that the City has 50 acre donation coming in as parkland to the City by the high school that is heavily wooded. Katie commented that we would like to take a tour and she has reached out to the property owner, but he has not gotten back to her. Mary Lyn asked if Kimley Horn was aware of this acreage? Katie responded Kimley Horn is just working on City Park. The Board began to discuss the parkland at Larkspur. Katie suggested for next agenda that an item be included to look into the San Gabriel River Board. Lisa Messana also suggested with that agenda item to find out who agreed to what in that transfer. No action was taken.

h) Discussion, consideration, and possible action regarding Swim Center updates for the following: (K. Amsler/J. Higuera)

- a) Opening pool pass/reservation sales online
- b) General progress updates
- c) Ribbon Cutting
- d) Grant Opening & parks booth

Jamie Higuera, Parks Supervisor, gave a presentation regarding Swim Center updates. Today pool passes opened up for employees specifically. The online pool passes and reservations are going to open on May 22nd. There are still some general punch items with contractors left to do. Working on getting all of the lifeguards certified. Still trying to get vending machines lined up. Life jackets will be available for free usage for anybody that needs one. The ribbon cutting will be at 9:30 a.m. on Monday, May 29th and invitations have gone out. The Chamber of Commerce will be available to help with ribbon cutting along with City Council and Parks Board. Mary Lyn Jones went over the list of individuals she has invited to the ribbon cutting. Jamie spoke about the Beat the Heat Celebration which will be a fire and ice theme, but we will be focusing strictly on ice. There will be food trucks, balloon walls and arches, snow machines, beach balls, give aways, drink cart, icy disco dancers, live music, hula hooper and discreet guest appearances. Mary Lyn asked when the pool is not open, will the restrooms still be available to the park. Jamie responded that was not something included in the design. I have approval from Sidney and Paul to go out and get the timer locks, but right now they have to get the system installed. Mosby asked that once in the restroom that you can't get to poolside, Jamie responded correct, that would go against code. Jamie went over

capacity limit at the pool. Jamie asked the board if they were still available to work the parks booth at the Beat the Heat Event on June 3rd. The board responded they could be available from 10-2.

i) City Council Update. (K. Amsler)

Katie Amsler gave the City Council update. Williamson County is going out for a Road Bond in November, and they have asked for potential projects from each city. Williamson County has a bond committee that will determine which projects are going to go on that bond. Katie informed the board that the City submitted a request to extend the shared use path down CR 279 to connect with City's current shared use path. The contractor was approved for the round-about and that construction will begin downtown sooner than later. The City is also in the process of applying for a CDBG grant to add sidewalks on downtown streets back behind Hell or High Water basically to connect all of those streets to Central Park. The City is also applying for a TxDot grant that is on the Council agenda this week to widen the sidewalks on the loop. The City is still accepting applications for the Home Rule Charter Committee.

j) Parks & Recreation Supervisor Comments & Updates regarding Parks, park system, projects, staff reports, budget reports or other reports. (J. Higuera)

Jamie Higuera informed the board that we are trying to figure out when the Veterans Park trees will be scheduled for removal. The Central Park fencing is in fabrication since they are custom. Jamie said she is waiting on the W9 from the company that will be installing the blocks on CR 200 on the side of the swim center.

4) FUTURE AGENDA ITEMS

Parks Board Budget. Agreements for San Gabriel River Park area.

5) ADJOURNMENT

On motion by Mosby (Jr) Hamilton and seconded by Lisa Messana to adjourn the meeting at 11:09 A.M.

Motion passed on vote of 4 ayes, 0 nays, and 0 abstentions.

PASSED AND APPROVED by the Parks and Recreation Committee of the City of Liberty Hill, Texas on the 20th of July, 2023 on vote of 4 ayes, 0 nays, and 0 abstentions.

Mary Lyn Jones
Mary Lyn Jones, Chair

Raine Simpson
City Secretary

