



Meeting minutes
City of Liberty Hill, TX
Public Works Commission
Regular Called Meeting, May 15, 2023
6 PM Council Chamber,
2801 CR 1869, Liberty Hill, TX 78642
5:30 PM

Public Works Commission Members present:

Kyle Smith, Chair
Jon Nolting, Vice Chair
Robert Watson

City Staff present:

David Thomison
Elaine Simpson, City Secretary
James Herrera, Public Works Project Manager
Liz Branigan, Mayor
Angela Jones

Call to Order / Introductions / Welcome

Kyle Smith called the meeting to order at 5:30 PM.

2) Public Comments

There were no public comments.

3) Regular Agenda Items - The Commissioners may take action on all items listed on this agenda.

- a) Discussion, consideration, and possible action regarding meeting minutes from the Public Works Commission Regular Called meeting April 17, 2023. (E. Simpson)

Motion to accept and to adopt, as presented, the Public Works Commission regular called meeting for April 17, 2023, meeting minutes, made by Robert Watson, seconded by Jon Nolting. Motion carried unanimously by a vote of 3-0.

- b) Presentation, consideration and possible action regarding the Map of the City Identifying Current City Road Projects and Proposed County Road Projects and how they Interact with the Overall Thoroughfare Plan for Liberty Hill. (D. Thomison)

James Herrera, the Project Manager for the Public Works Department introduced the item and gave the staff report. He reviewed a PowerPoint presentation slide by slide to update the Commissioners on the projects for Bailey Lane, the Roundabout, and the Extension of Stonewall. He fielded questions about the different projects.

No formal action was taken.

- c) Presentation, consideration, and possible action regarding proposed Map of the City Identifying Proposed Sidewalk Improvements (CDBG) and the Completion of the Community Shared Use Path (TXDOT). (D. Thomison, K. Amsler)

James Herrera also introduced this item and provided the staff report. He explained that Communications Director Katie Amsler helped draw this map/proposed plan. It proposes to have shared use trails interconnected to help people get between parks, such as Veterans Park to Central Park, and Wetzel to Veterans Park. This project is one that was proposed to Williamson County to be included in the November 2023 Road Bond project. There is also a grant application that will be submitted for a portion of this.

There was no formal action taken on this item.

- d) Discussion, consideration, and possible action regarding proposed Street Maintenance Equipment Purchase. (D. Thomison)

David Thomison introduced the item and presented the staff report. For this purchase, staff believes that the Sealmaster bid is the better value. Purchasing the machine and supplies should save money in the longer term. This equipment purchase will be paid for by the Street Maintenance Sales Tax Fund. This equipment will be built on a trailer and will use cold mix. It will be suitable for use year-round. No additional staff will be needed to operate the machine.

Motion was made by Robert Watson, seconded by Jon Nolting, to forward a favorable recommendation on the purchase of the Seal Master equipment – the SealMaster Crack Pro 3500 for \$6,745.05- as described, to City Council. Motion carried unanimously by a 3-0 vote.

- e) Discussion, consideration, and possible action to reschedule the June meeting of Public Works Commission, to accommodate Juneteenth Holiday. (E. Simpson)

By general consensus the Commission determined to move the June meeting to June 19, 2023.

No formal motion was made.

- f) Discussion, consideration, and possible action regarding scheduling discussion of County Road Bond Package for November 2023 Election with representative(s) from Bond Committee. (P. Brandenburg)

The Commission determined by general consensus that they wished to get more information related to the projects that the City of Liberty Hill submitted to Williamson County, then they would like to invite Bond Committee member(s) to a meeting.

No formal action was taken.

4) City Staff Summary Remarks / Announcements /Identify Future Agenda Items

During the Course of the meeting, the following issues were identified to be future agenda items:

- James Herrera report on what the city looks like with the future projects that are planned, and that need to be done.
- Areas in need of curbing to extend the life of certain streets already identified.
- Crack Seal Equipment use – report on.
- Streets – Which need to be milled and then overlay? Which ones need crack seal? Which ones will be done by Bennett Paving and how much will the project(s) cost?
- Williamson County bond projects.
- Creating a grid-map of the street conditions within the City? Illustration of the level of repair needed.

- What streets would be candidates for ribbon curbing?

5) Adjournment

At 6:57 PM, Mr. Watson moved, and Mr. Nolting seconded, to adjourn the meeting.

Meeting minutes approved by a vote of 3 Ayes, to 0 Nays on June 22, 2023.



Chair Kyle Smith



Attest: Elaine Simpson, City Secretary