



## LIBERTY HILL

FREEDOM TO GROW

### LHEDC BOARD OF DIRECTORS' MEETING MINUTES MONDAY – APRIL 11, 2019 – 5:00 PM Council Chambers - 2801 Ranch Road 1869

#### CALL TO ORDER

Liberty Hill Economic Development Corporation Board of Directors' meeting was called to order at 5:00 PM by Bill Chapman - President. Invocation was given by John Johnston followed by reciting the Pledge of Allegiance and Texas Pledge. **Members Present:** Bill Chapman; John Johnston; Jamie Etzkorn; and Jack Harkrider. **Quorum was met.** **Staff Present:** Lance Dean; John Clark; Becky Wilkins; and Nancy Sawyer.

#### PUBLIC HEARING

Bill Chapman opened the Public Hearing stating: *Notice is hereby given to the Public that the City of Liberty Hill Economic Development Corporation – Type B Economic Development Corporation (“LHEDC”) will conduct Public Hearings on THURSDAY – APRIL 11, 2019 at 5:00 PM AND THURSDAY – MAY 9, 2019 at 5:00 PM at 2801 Ranch Road 1869 in Liberty Hill, Texas regarding implementation of a FAÇADE MATCHING GRANT PROGRAM with Application in which LHEDC will reimburse eligible applicants for street facing facades of income-producing non-residential businesses, generally encompassing along Highway 29 (LHHS to Ronald Reagan), 1869 (29 to 183), 183 from (1869 South to Mourning Dove); eligible properties will be considered by the LHEDC Board of Directors on a case-by-case basis. This program will be effective May 28, 2019 with overall / estimated amount to be paid by LHEDC at \$25,000; this amount may be subject to change in the future.*

For more information or copy of the Application, you may contact Lance Dean – Executive Director at 512-778-5449 – Ext. 113 or Barbara Zwernemann – City Secretary at 512-778-5449 – Ext. 112. Bill Chapman President closed the Public Hearing at 5:04 PM.

#### REGULAR AGENDA

**Discuss and Take Action on approving LHEDC minutes of the meeting held February 28, 2019. OUTCOME: On motion by Jack Harkrider and second by John Johnston, the Board approved the LHEDC minutes of the meeting held February 28, 2019. Motion passed on vote of 4 AYES, 0 NAYS, and 0 ABSTENTIONS.**

#### CONVENE TO EXECUTIVE SESSION

The LHEDC Board will convene to Executive Session following Consultation with Legal Counsel pursuant to Texas Government Code as follows: Code Section 551.071 – Consultation with Legal Counsel and Code Section 551.074 – Personnel Matters. Council entertain discussion and receive legal advice related to the matters referenced below. No action will be taken in Executive Session.

- **Deliberate and Review Candidate Applications for Open Board Positions.** No action was taken during Executive Session.

#### **RECONVENE TO REGULAR SESSION**

The LHEDC Board will reconvene to Regular session following Consultation with Legal Counsel pursuant to Texas Government Code as follows: Code Section 551.071 – Consultation with Legal Counsel and Code Section 551.074 – Personnel Matters. Council entertain discussion and receive legal advice related to the matters referenced below.

- **Deliberate and Review Candidate Applications for Open Board Positions.** No action was taken.

**Presentation of the LHEDC Board’s financials for March 2019.** Becky Wilkins – Finance Director provided the Board with the Liberty Hill EDC Revenue Summary and Monthly Revenue Recap as well as the Revenue and Expense Report as of March 31, 2019. She stated the year-to-date actual revenue is \$193,488.49 and the year-to-date actual expenses are \$118,938.57.

**Brief update on April 1<sup>st</sup> – 2<sup>nd</sup> 2019 Strategic Planning Session for the City attended by Lance Dean, Bill Chapman, and Johnny Johnston.** Lance Dean – Executive Director – provided a brief overview of the meeting.

**LHEDC Directors Special invitation to attend the 2019 Volunteer Appreciation Day on Tuesday - April 16<sup>th</sup> at 10 AM in Veteran’s Park; the first 100 Volunteers will receive a nice gift of their choice (see attachment).** Lance Dean – Executive Director of LHEDC and Mayor Hall invited the LHEDC Board to attend this event.

#### **EXECUTIVE DIRECTOR UPDATE**

Lance Dean – Executive Director provided an overview of March and April 2019 LHEDC activity. Mr. Dean stated he, John Johnston, and Bill Chapman were on the kick-off conference call today with Hot Dog Marketing. Bill Chapman complemented Mr. Dean on how well he represented the City during the call.

Please refer to the attached Status Report for additional updates.

#### **OTHER BUSINESS**

- The next regular meeting will be Thursday – May 9, 2019 - 5:00 PM.

#### **ADJOURNMENT**

On motion by Jack Harkrider and second by John Johnston, the meeting was adjourned at 5:53 PM. **OUTCOME:** Motion passed on vote of 4 AYES; 0 NAYS; 0 ABSTENTIONS.

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JOHN JOHNSTON  
Vice President  
Liberty Hill Economic Development Corporation