



City Council Meeting Minutes

Monday – March 23, 2020 – 6:30 PM

2801 Ranch Road 1869 – Liberty Hill

CALL TO ORDER

Liberty Hill City Council meeting was called to order at 6:30 PM by Mayor Rick Hall on Monday - March 23, 2020 at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill. Invocation was given by Council Member Tony DeYoung followed by reciting of the Pledge of Allegiance and Texas Pledge. Council Members present were as follows: Mayor Rick Hall; Mayor Pro Tem Liz Rundzieher; Steve McIntosh; Gram Lankford; Tony DeYoung; and Kathy Canady; quorum was 100%. Others present included Legal Counsel and Staff.

CONVENE - EXECUTIVE SESSION

City Council was convened to Executive Session by Mayor Hall at 6:38 PM on Monday – March 23, 2020 for Consultation with Legal Counsel pursuant to Texas Government Code Personnel Matters – §551.074; §551.072 – Real Property and §551.071 - Consultation with Legal Counsel. No action will be taken in Executive Session.

- a) **Consultation and follow-up with Legal Counsel regarding real property owned by the City of Liberty Hill and potential acquisitions. (Real Property pursuant to Texas Gov't Code §551.072.).**
- b) **Consultation with Legal Counsel on the design for expansion of the City of Liberty Hill South Fork Wastewater Treatment Plant. (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).**
- c) **Consultation with Legal Counsel regarding transfer of a portion of the Western District Water System in Georgetown. (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).**
- d) **Consultation with Legal Counsel regarding LHEDC Board recommendation on renewal of the Executive Director's Employment Agreement. (Personnel Matters– Texas Government Code §551.074).**

- e) **Consultation with Legal Counsel to negotiate a potential Agreement regarding MUD 13 facilities (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).**
- f) **Personnel Matters: Pursuant to Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Attorney (Personnel Matters– Texas Government Code §551.074).**

RECONVENE - REGULAR SESSION

City Council was reconvened to Executive Session at 7:09 for Consultation with Legal Counsel pursuant to Texas Government Code Personnel Matters – §551.074; §551.072 – Real Property and §551.071 - Consultation with Legal Counsel.

- a) **Discussion regarding real property owned by the City of Liberty Hill and potential acquisitions. (Real Property pursuant to Texas Gov't Code §551.072). – NO ACTION**
- b) **Discussion regarding design for expansion of the City of Liberty Hill South Fork Wastewater Treatment Plant. (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071). – NO ACTION**
- c) **Discussion regarding transfer of a portion of the Western District Water System in Georgetown. (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071). – NO ACTION**
- d) **Discussion regarding LHEDC Board recommendation on renewal of the Executive Director's Employment Agreement. (Personnel Matters– Texas Government Code §551.074). – NO ACTION**
- e) **Discussion on negotiation of an Agreement regarding MUD 13 facilities (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071). – OUTCOME: Discussion was held. On motion by Tony DeYoung and second by Kathy Canady, Council authorized Mayor Hall to proceed with negotiations to consider possible purchase of MUD 13 facilities.**
- f) **Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Attorney (Personnel Matters– Texas Government Code §551.074). OUTCOME: Discussion was held. On motion by Liz Rundzieher and second by Tony DeYoung, Council approved entering into an Employment Agreement for**

in-house Legal Counsel for the City of Liberty Hill at an annual salary of \$160,000.

MAYOR'S UPDATE

Rick Hall – Mayor of Liberty Hill provided an update on COVID-19, how it relates to and the impact on the City of Liberty Hill and Williamson County, Texas, to include the following updates:

**Ratification – Declaration of Disaster
Overall Update to City Council on COVID-19
City Board & Committee Meetings**

CONSENT AGENDA

All items on the Consent Agenda were enacted collectively on motion by NAME with second by NAME to approve the following: OUTCOME: On motion by Liz Rundzieher and second by Gram Lankford, the following items were approved collectively on the consent agenda.

- **Approval of minutes from Council meeting held March 9, 2020 as amended;**
- **Appointments to San Gabriel River Basin Parks Board (Kim Sanders; Lacie Hale and David Bennett) for terms expiring in March 2022;**
- **Appointment of Officers to the San Gabriel River Basin Parks Board – Lacie Hale – Chair and Mary Lyn Jones – Vice Chair;**
- **Caughfield – Phase 10 Final Plat application;**
- **MorningStar Phase 3 - Section 3 Final Plat;**
- **Rayvon Ranch Preliminary and Final Plats;**
- **1st Quarter – FY 2019 – 2020 Investment Report; and**
- **Stonewall Lots 1 and 2 – Site Development / Stormwater Permit located at 12500 State Highway 29 in Liberty Hill.**

REGULAR AGENDA

Discussion and Possible Action on ratifying the City of Liberty Hill Declaration of Disaster and Emergency Declaration as decreed by Mayor Rick Hall on Monday – March 16, 2020 due to COVID-19; providing for renewal of said Declaration every seven (7) days by City Council. OUTCOME: Mayor Hall's Declaration of Disaster and Emergency Declaration issued on March 16, 2020 was reviewed with City Council. The Declaration was approved as presented on motion by Tony DeYoung and second by Gram Lankford with the contingency that the Declaration be approved thought May 11th; if Williamson County lifts the order prior to May 11th the Mayor is authorized to follow. Motion passed unanimously.

Discussion and Possible Action on postponing the May 2, 2020 General Election until November; providing for approval to conduct the General Election on November 3, 2020. OUTCOME: Due to an order by the Texas Secretary of State, political subdivisions were requested to postpone the May 2, 2020 Uniform Election to November 3, 2020. On motion by Kathy Canady and second by Liz Rundzieher the General Election will be moved to November 3, 3030. Motion passed unanimously

Review and consider the lease/contract between the City of Liberty Hill and 'Our Village'. OUTCOME: Kathy Canady reported she and Mayor Hall visited with Our Village and Over-the-Hill-Gang (OTHG); all parties are agreeable and excited to share the OTHG building. Motion was made by Liz Rundzieher with second by Gram Lankford. Mayor Hall was authorized to sign the lease agreement. Motion passed unanimously

Consideration and Possible Action on a Resolution #20-R-22 authorizing Mayor Rick Hall to enter or continue negotiations with the City of Georgetown related to the transfer of City of Georgetown water customers to Liberty Hill. OUTCOME: Resolution #20-R-22 was reviewed with Council with regard to Mayor Hall's continuance of negotiations with the City of Georgetown for the transfer of water customers. The resolution was approved on motion by Gram Lankford and second by Tony DeYoung. Motion passed unanimously.

Discussion and Possible Action approving an agreement for trauma services for the Liberty Hill Police Department. OUTCOME: Becky Wilkins reviewed a trauma services agreement for the Police Department with Council; it is a routine procedure for municipalities to make counseling services available for Law Enforcement in the event Officers must assist with traumatic incidents within the community. The agreement was approved on motion by Steve McIntosh and second by Gram Lankford. Motion passed unanimously.

Discussion and Possible Action approving a proposed realignment of the intersection of Loop 332 and County Road 279 based on an engineering feasibility study. OUTCOME: A presentation was made on the proposed realignment of the intersection of Loop 332 and County Road 279, developed by Steger & Bizzell.

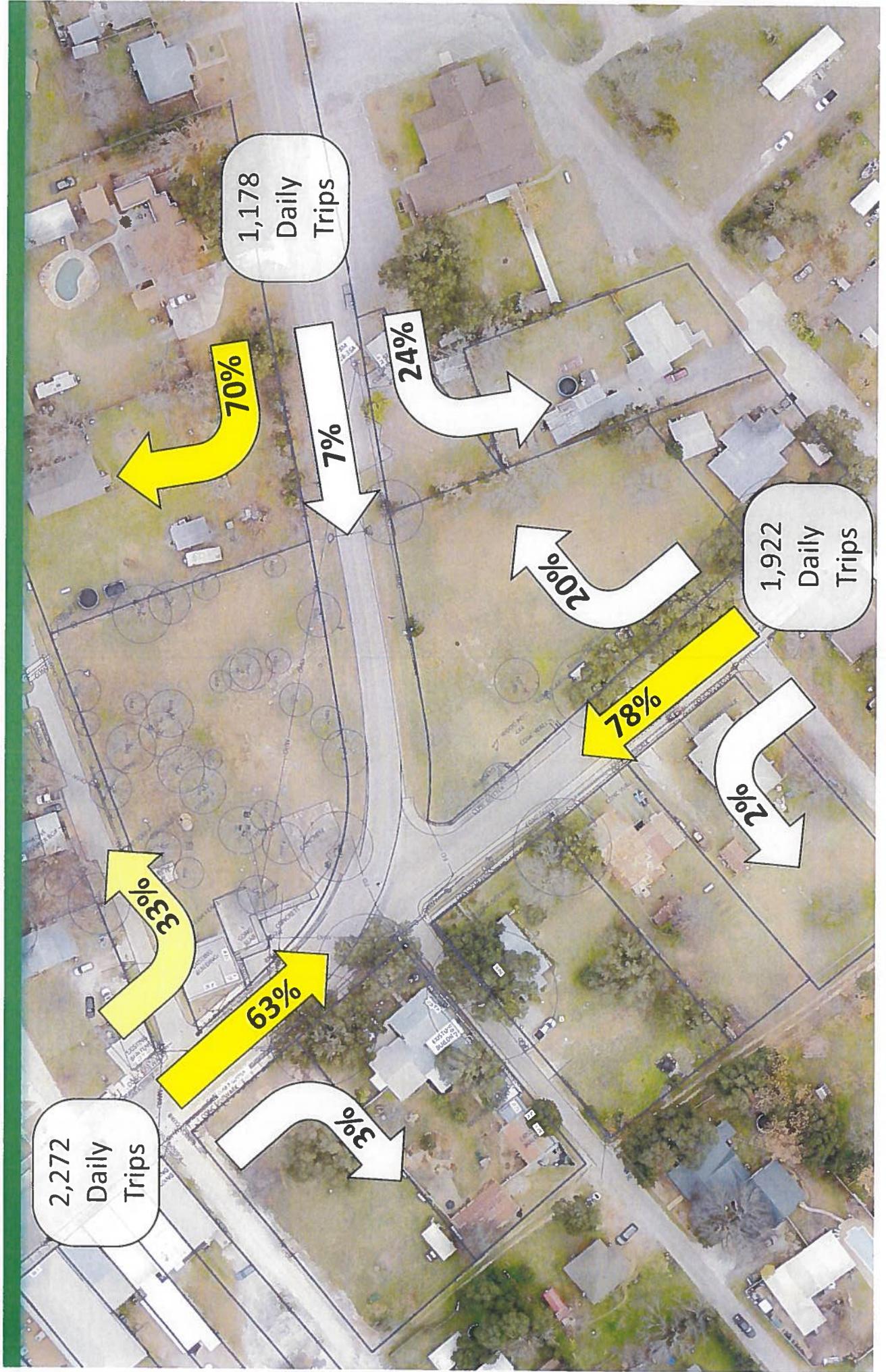
The Task Order was approved as presented on motion by Gram Lankford and second by Tony DeYoung. Refer to the following pages for details layout of the realignment.

INTRODUCTION

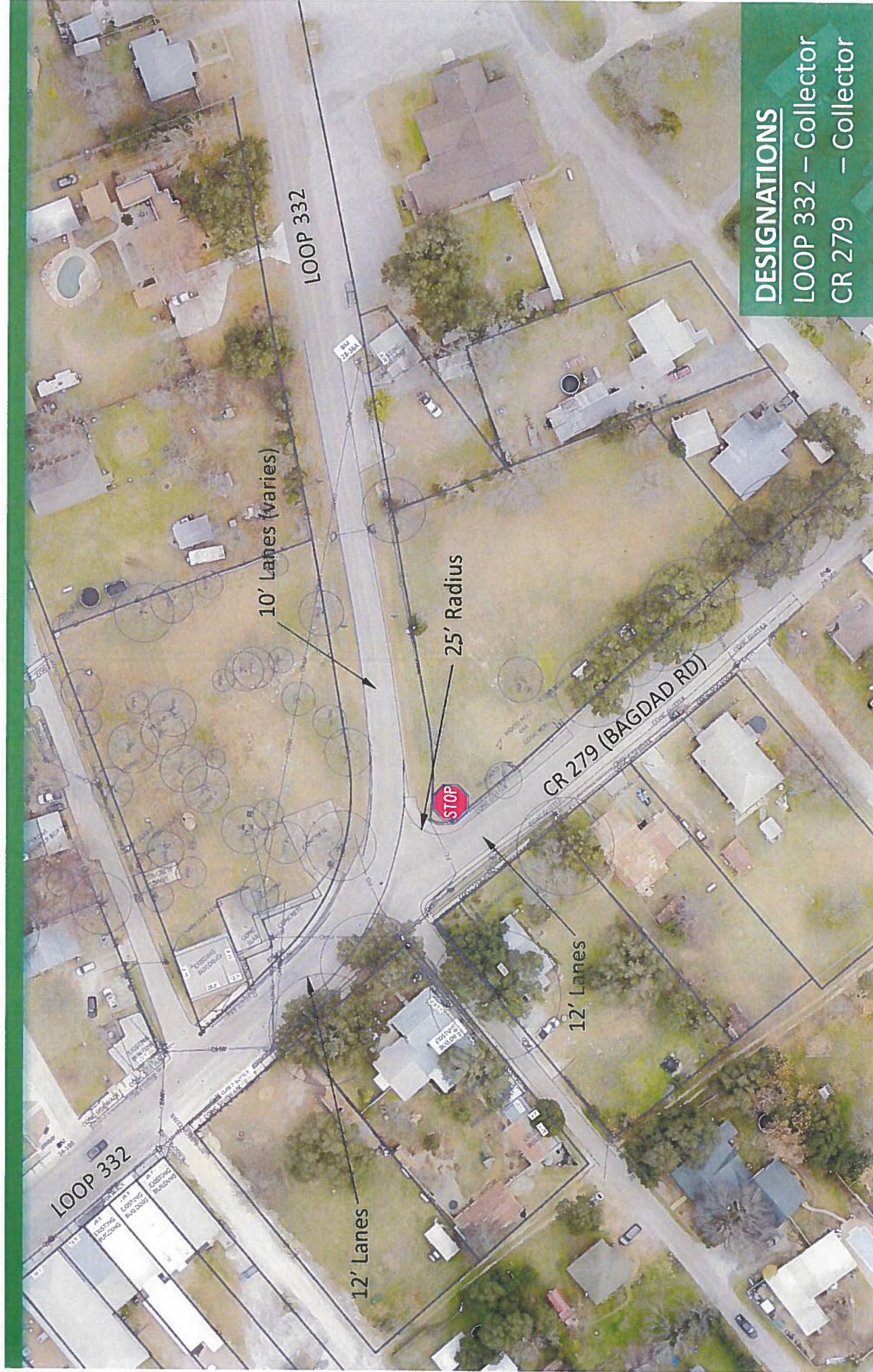
- Proposed intersection realignment at Loop 332 and CR 279
 - Pedestrian safety
 - Traffic management
- This study includes:
 - Existing geometric layout
 - Current intersection deficiencies (TxDOT-based desktop analysis)
 - Review of the recent traffic study (WSB, 2019)
 - Proposed geometric layout
 - Preliminary cost estimates



SUMMARY OF TRAFFIC STUDY BY WSB (2019)



EXISTING SITE LAYOUT



ADJOURNMENT

The meeting was adjourned with motion by Liz Rundzieher and second by Gran Lankford at 7:56 PM.

In closing the meeting, Mayor Hall reminded everyone the phrase for Williamson County is BE PREPARED – NOT SCARED.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY HILL ON THE 13TH DAY OF APRIL 2020 ON VOTE OF ___ AYES; ___ NAYS; ___ ABSTENTIONS.

RICK D. HALL
MAYOR

BARBARA ZWERNEMANN
CITY SECRETARY