



Meeting: CITY COUNCIL MEETING SUMMARY
Date / Time: March 11, 2019 / 6:30 PM
Location: 2801 Ranch Road 1869 – Liberty Hill, Texas

CALL TO ORDER

City Council Present: Rick Hall – Mayor; Liz Rundzieher; Liz Branigan; Troy Whitehead and Ron Rhea. **Others Present:** Laura Mueller; Cim Howell; Greg Boatright; Sally McFeron; Lance Dean; Tracy Ventura; Barbara Zwernemann; Maverick Campbell; Becky Wilkins; Zach Gil; Katheryn Mitchell; and Nancy Sawyer.

PUBLIC HEARING

Mayor Rick Hall opened the Public Hearing at 6:37 PM, stating: Notice is hereby given to all interested persons that the City Council of Liberty Hill, Texas will hold a PUBLIC HEARING on MONDAY – MARCH 11, 2019 – 6:30 PM in COUNCIL CHAMBERS located at 2801 RANCH ROAD 1869 to consider the adoption of an Ordinance to increase Water and Wastewater Rate charges. All rate payers, property owners and other interested parties are invited to attend the PUBLIC HEARING and present comments on the proposed increase. The City of Liberty Hill levies a monthly charge for water and wastewater services provided to its customers. This monthly charge reflects the costs to the City for providing the services, including the cost of operation, maintenance, repair and replacement of facilities, equipment, materials, supplies and associated labor and administrative costs.

PUBLIC COMMENTS

Jennifer King – 7075 RR 1869 - Liberty Hill addressed Council regarding one-way streets

PRESENTATION AND PROCLAMATION

Mayor Hall proclaimed March 2019 as National Nutrition Month.

DEPARTMENTAL REPORTS TO CITY COUNCIL

LHPD -Chief Campbell presented the February LHPD report included in Council packets.

MUNICIPAL COURT - Tracy Ventura – Court Administrator provided an update on court activity.

PLANNING REPORT - Sally McFeron – Director of Planning provided an update on My Permits Now and the Planning Department progress.

ADMINISTRATIVE REPORT - Greg Boatright – City Administrator provided an update to Council.

CONSENT AGENDA

On motion by Ron Rhea and second by Troy Whitehead, minutes of the previous meeting were approved.

REGULAR AGENDA

Discuss and Consider Action on a maintenance repair purchase order from Microdyn MBR (formerly Ovivo) for replacement of a total of 18 MBR modules at the Liberty Hill South Fork Wastewater Treatment Plant in an amount not to exceed \$270,000. On motion by Liz Rundzieher and second by Liz Branigan, Council approved the purchase order.

Discuss and Consider Action on Steger Bizzell Task Order No. SB 018-49R1 – Amendment to Task Order SB 018-49 for South Fork Wastewater Treatment Plant Engineering Design Services. On motion by Ron Rhea and second by Liz Branigan the Amendment was approved.

Discuss and Consider a recommendation to City Council from the Liberty Hill Economic Development Board of Directors to approve the “Hot Dog Marketing Plan” for LHEDC. On motion by Ron Rhea and second by Troy Whitehead the recommendation was approved.

Discuss and Consider a recommendation to City Council from the Liberty Hill Economic Development Board of Directors to approve the Façade Matching Grant Program with application generally encompassing street facing facades of income-producing non-residential businesses along Highway 29 (LHHS to Ronald Reagan), 1869 (29 to 183), 183 from (1869 South to Mourning Dove); other properties will be considered on a case-by-case basis. On motion by Liz Rundzieher and second by Troy Whitehead the recommendation to approve the Façade Matching Grant Program was approved.

Discuss and Consider approval of Langford Community Management Services to write a grant application for the City of Liberty Hill in accordance with TxDOT Guidelines and in compliance with state / federal statutes; providing for approval of the “Proposal for Administrative Grant Services for the City of Liberty Hill TxDOT Transportation Alternative Grant Application”; cost is \$2,500.00. On motion by Liz Rundzieher and second by Liz Branigan, Council approved hiring Langford Community Management Services to write a grant application for the City in an amount not to exceed \$2,500.

Discuss and Consider recommendation from the Planning & Zoning Commission to City Council on the removal of protected trees from Liberty Parke Subdivision, located at 205 Independence Avenue (Lot 4, Block B) as per Section 6.07 Tree Inventory and Protection of the Unified Development Code. Motion was tabled due to request for more information.

Discuss and Consider approving an Administrative Internship with the City of Liberty Hill for Casey Cobb, PMP - resident of Liberty Hill - previously Naval Project and Operations Manager with 20 years’ experience leading Navy teams and projects in the United States Special Operations Community. On motion by Liz Branigan and second by Liz Rundzieher, the Internship was approved.

Discuss and Consider Council approval of a Public Hearing to be held on Monday – March 25, 2019 at 6:30 PM at 2801 Ranch Road 1869 to consider possible amendment to the One-Way Street Project; specifically temporarily amending traffic on portions of Barton and Myrtle Streets from one-way traffic to two-way traffic. On motion by Liz Rundzieher and second by Troy Whitehead, Council approved a Public Hearing to be held Monday – March 25, 2019.

Discuss and Consider approval of the Social Media Policy establishing detailed guidelines on use of Facebook, Instagram, Snapchat, LinkedIn, Twitter, etc. for the City of Liberty Hill. On motion by Liz Rundzieher and second by Liz Branigan, Council approved the Policy as amended.

Discuss and Consider an Ordinance establishing fees and charges for water and wastewater services to be supplied by the City of Liberty Hill; providing for publication, providing for severability; repealing conflicting Ordinances; and providing an effective date. On motion by Troy Whitehead and second by Liz Branigan, Council approved the Ordinance.

Discuss and Consider approval of Lease Agreement by and between the City of Liberty Hill and Heritage Broadband, LLC to lease City property for Tower Antenna Space, Ground Space for an enclosure and Space required for cable runs to connect Facility equipment together with a non-exclusive easement for reasonable access to the site; providing for lease fee in the amount of \$200.00 per month. Item was tabled until March 25, 2019 per request by Sally McFeron – Director of Planning.

CONVENE - EXECUTIVE SESSION

Mayor Rick Hall convened City Council to Executive Session at 8:01 PM for Consultation with Legal Counsel pursuant to Texas Government Code §551.071 – Consultation with Legal Counsel. City Council will entertain discussion related to the matter shown below. No action was taken in Executive Session.

- Consultation with Legal Counsel and deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person including but not limited to communications and acquisition of pending right of way projects. (*Consultation with City Attorney Tex. Gov’t Code § 551.071; Deliberations related to Real Property Tex. Gov’t Code § 551.072*)
- Consultation with Legal Counsel concerning the Burkett Claim submitted on February 8, 2019. (*Consultation with City Attorney Tex. Gov’t Code §551.071*)
- Consultation with Legal Counsel concerning Municipal Utility District No. 13 notice concerning the City’s utility rate study and utility rates. (*Consultation with City Attorney Tex. Gov’t Code §551.071*)

RECONVENE - REGULAR SESSION

Mayor Rick Hall reconvened City Council to Regular Session at 8:30 PM following Consultation with Legal Counsel pursuant to Texas Government Code §551.071 – Consultation with Legal Counsel. Council will entertain discussion related to the matter shown below.

- Consultation with Legal Counsel and deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person including but not

limited to communications and acquisition of pending right of way projects. (*Consultation with City Attorney Tex. Gov't Code § 551.071; Deliberations related to Real Property Tex. Gov't Code § 551.072*) – Outcome: No action taken.

- Consultation with Legal Counsel concerning the Burkett Claim submitted on February 8, 2019. (*Consultation with City Attorney Tex. Gov't Code §551.071*) - Outcome: No action taken.
- Consultation with Legal Counsel concerning Municipal Utility District No. 13 notice concerning the City's utility rate study and utility rates. (*Consultation with City Attorney Tex. Gov't Code §551.071*) - Outcome: No action taken.

CITY COUNCIL UPDATES

- Community Update on Transportation – Thursday – March 28, 2019 – 6:00 PM – Liberty Hill Learning & Event Center
- City of Liberty Hill Newsletter

ADJOURNMENT

On motion by Liz Rundzieher and second by Ron Rhea, the meeting was adjourned at 8:15 PM.