



Parks and Recreation Board of Directors  
REGULAR MEETING MINUTES  
Thursday, January 19, 2023, 10:00 AM  
2801 Ranch Road 1869, Liberty Hill

**1) CALL TO ORDER**

Chair Mary Lyn Jones called the meeting to order and established a quorum at 10:02 AM..

Members Present:

Mary Lyn Jones, Chair  
Terrie Chambers  
Nicole Bauer  
Lisa Messana

Absent:

Jr. (Mosby) Hamilton

City Staff:

Katie Amsler, Communications Manager  
Jamie Higuera, Parks, and Recreation Coordinator  
Elaine Simpson, City Secretary

**1 PUBLIC COMMENTS**

*The Liberty Hill Parks & Recreation Board of Directors accepts public comments regarding the Agenda of regular meetings and Public Hearings of the Parks & Recreation Board. Individuals wishing to speak must complete a Public Comment Form and present the completed form to the City Secretary prior to the start of the meeting.*

*You may also submit comments to [esimpson@libertyhilltx.gov](mailto:esimpson@libertyhilltx.gov) before 3:00 PM the day of the meeting to be read by the City Secretary.*

There were no comments from the public.

## 2 REGULAR AGENDA

- a) Discuss, consider and possibly take action regarding meeting minutes from Parks and Recreation Board Meeting held December 15, 2022.

Motion by Lisa Messana, 2<sup>nd</sup> by Nicole Bauer to approve the meeting minutes from December 15, 2022, as presented. Motion carried unanimously by a vote of 4-0. Ayes: Jones, Chambers, Messana and Bauer. Nay: None. With Jr. Hamilton being absent.

- b) Discussion and action on changes to the Tree Mitigation Fund Ordinance.

Jamie Higuera introduced the agenda item and provided the staff report. This Ordinance is being considered by city Park staff for proposed amendment, in order to make it more flexible for the Tree Mitigation Fund money to be spent on the maintenance of the trees, instead of only on the planting itself. This will allow for trees to be trimmed for safety reasons.

There was a discussion regarding possible unintended results from making this proposed change to the Ordinance, namely, that the cost of maintenance of trees would eclipse the cost of planting them, which is the purpose of the fund.

There was a short discussion of setting aside a percentage of the Tree Fund for use for maintenance, to assure that funds are always available for planting of new trees/tree replacement.

There was general consensus of the Board to give direction to city staff to take the proposed red-line changes and suggestions from today's discussion to the Planning and Zoning Commission for their thoughts on this matter.

The Board requested that city staff provide cost report of maintenance of the trees. Also, that staff contact other cities and inquire how they address this situation.

There was no formal action on this item.

- c) Discussion and approval of Pool Rules, Hours, and Fees.

The Board members reviewed the flyer that has been created by Jamie Higuera. (see Exhibit A to these meeting minutes). At this time, the times and fees are pretty basic, because we want to see if this schedule is do-able before adding other activities that we all want like 'Toddler Time' or 'Senior Citizen' time in the pool.

Ms. Higuera gave an update on the hiring of Pool managers and lifeguards.

Motion by Nicole Bauer, 2<sup>nd</sup> by Lisa Messina to approve the Pool Rules, Hours and Fees, as presented. Vote on the motion carried unanimously by a vote of 4-0. Ayes: Jones, Chambers, Messina and Bauer. Nay: None. With Jr. Hamilton being absent.

d) Discussion about next steps for the City Park Master Plan's selected consultant.

Chair Jones introduced the item and explained that there has been a strong proposal identified (of the 11 received), for firm to design/compose the City Park Master Plan. This item will be on the City Council's agenda for consideration at their 1-25-2023.

No formal action was taken on this agenda item.

e) City Council Update.

The City has a new slogan – Small Town, Big Hearts.

A new 'Little Free Library' has been established at Central Park, and the playground is now going in.

No formal action was taken on this agenda item.

f) Parks & Recreation Coordinator Comments.

Ms. Higuera briefly discussed some various items and updated the Committee:

There can't be a tree swing at Central Park due to the need for a fall area/mulching.

#### **4) FUTURE AGENDA ITEMS**

Issues, topics for future consideration may be identified and scheduled for a future meeting. No deliberations can be held on items not listed on tonight's agenda.

There was a brief discussion of Veterans Park trees and the landscaping in the park.

Swim Center irrigation system is in and staff is almost ready to lay sod. The staff is still looking into Quarry Blocks.

There will be a 'Walk The Halls' event at the State Capitol on 1-26-2023. The City Secretary will do a Notice of Possible Quorum if members of the Committee wish to go. It is all day, and is hosted/coordinated by TRAPS – Texas Recreation and Parks Society.

#### **5) ADJOURNMENT**

On motion by Chair Jones and seconded by Terrie Chambers, to adjourn the meeting at 10:58 a.m.

Motion passed on vote of 4 ayes, 0 nays, and 0 abstentions.

PASSED AND APPROVED by the Parks and Recreation Committee of the City of Liberty Hill, Texas on the 16<sup>th</sup> of February, 2023 on vote of 5 ayes, 0 nays, and 0 abstentions.

Mary Lyn Jones  
Mary Lyn Jones, Chair

Mike Bank  
City Secretary  
Board

Glaine Simpson  
City Secretary.