

**PLANNING AND ZONING COMMISSION
MEETING MINUTES**

TUESDAY – JANUARY 7, 2020 – 6:30 PM
2801 Ranch Road 1869 – Liberty Hill

CALL TO ORDER

The Liberty Hill City Planning and Zoning Commission Meeting was called to order at 6:30 PM by Wes Griffin – Chair on Tuesday, January 7, 2020 at Council Chambers – 2801 Ranch Road 1869 – Liberty Hill. Invocation was given followed by reciting the Pledge of Allegiance and Texas Pledge. Quorum was established.

Planning and Zoning members present:

Wes Griffin	Brian Williams	Cheryl New
Steve Messana	Josh McGinty	

Others present: Barbara Zwernemann, Sally McFeron, Jared King, Kathy Canady, Liz Rundzieher, and Nancy Sawyer.

INTRODUCTIONS AND UPDATES

Planning & Zoning Commission updates and introductions: new start time

- a) Introductions
- b) Confirmation of meeting days / time
- c) Alternate P&Z Commissioners

Outcome: Barbara Zwernemann – City Secretary stated Planning and Zoning meetings will now take place every 1st and 3rd Tuesday at 6:30 PM. She introduced Jared King as one of the new alternates. She stated she had wanted to introduce David Stallworth – Liberty Hill’s new senior planner, but he is attending a conference in Fort Worth.

REGULAR AGENDA

Discuss and Consider approval of minutes from the regular Planning & Zoning Commission meeting held Monday – December 9, 2019. Outcome: On motion by Brian Williams and second by Cheryl New, the Commission approved the minutes from the regular Planning and Zoning Commission meeting held Monday – December 9, 2019. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discussion and Possible Action on a recommendation from Planning and Zoning Commission to City Council approving the Morningstar Ranch Phase 2 – Sections 4 & 5 Final Plat in the ETJ of the City of Liberty Hill. Outcome: Sally McFeron – Director of Planning addressed the Commission, stating this property lies at the intersection of Ronald Reagan and Hwy. 29. The plat meets all city, county, and state subdivision regulations. Ms. McFeron recommends approval. On motion by Josh McGinty and second by Steve Messana, the Commission recommends to City Council approval of the Morningstar Phase 2 – Sections 4 & 5 Final Plat in the ETJ of the City of Liberty Hill. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discussion and Possible Action on a recommendation from the Planning and Zoning Commission to City Council regarding First Review Comments for Caughtfield (Larkspur) – Phase 11 Final Plat; providing for one of the following: Approve; Approve with Conditions; Disapprove with Conditions. Outcome: Brian Williams exited the room citing a Conflict of Interest. Barbara Zwernemann –

City Secretary stated Brian Williams had completed / filed an Affidavit for Conflict of Interest form with the City Secretary's Office as required. Sally McFeron – Director of Planning stated her recommendation was to Disapprove with the Condition for Applicant to address the first review comments. On motion by Cheryl New and second by Steve Messana, the Commission Disapproved with the Condition to have Applicant address all first review comments from the City of Liberty Hill and Williamson County for subsequent resubmittal. **Motion passed on vote of 4 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discussion and Possible Action on Recommendation from the Planning and Zoning Commission to City Council regarding First Review Comments for Coker Development Site Development / Stormwater Permit Plan; providing for one of the following: Approve; Approve with Conditions; Disapprove with Conditions. Outcome: Sally McFeron – Director of Planning addressed the Commission stating the Commission had previously granted a Conditional Use Permit for these townhomes. This is the first round of comments. Her recommendation is to disapprove with the condition for Applicant to address all first review comments from the City of Liberty Hill and Williamson County. On motion by Cheryl New and second by Brian Williams, the Commission disapproved the Coker Development Site Development / Stormwater Permit Plan with the condition for Applicant to address all first review comments from the City of Liberty Hill and Williamson County for subsequent resubmittal. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

ADJOURNMENT

On motion by Steve Messana and second by Brian Williams, the meeting of the Planning and Zoning Commission was adjourned at 6:48 PM. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Barbara Zwememann
CITY SECRETARY