



**CITY COUNCIL SPECIAL MEETING  
TUESDAY – MAY 26, 2020 - 6:30 PM**

**AGENDA**

**2801 Ranch Road 1869 – Liberty Hill**

Rick Hall – Mayor  
Kathy Canady  
Tony DeYoung

Liz Rundzieher – Mayor Pro Tem  
Steve McIntosh  
Gram Lankford

**This is a public meeting with no more than 18 people in attendance due to COVID-19 social distancing.**

**Notice is hereby given that a special meeting of the City Council of the City of Liberty Hill will be held TUESDAY – MAY 26, 2020 at 6:30 PM at 2801 Ranch Road 1869. All items are subject to action.**

**[FOR AUDIO ACCESS TO THIS MEETING](#)**

**Dial 1-646-749-3112 using your phone (follow the prompts); use access code 341-316-725.**

**TO SUBMIT PUBLIC COMMENTS**

**Public comments must be submitted by email to [nsawyer@libertyhilltx.gov](mailto:nsawyer@libertyhilltx.gov) before 5:00 PM on Tuesday, May 26, 2020, in order for the comment(s) to be read at the 6:30 PM meeting.**

1) **CALL TO ORDER**

- a) **Call to Order**
- b) **Establish Quorum**
- c) **Invocation**
- d) **Pledge of Allegiance**

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all."

- e) **Texas Pledge**

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2) **PUBLIC COMMENTS**

**Liberty Hill City Council accepts public comments regarding the Agenda of Regular Council meetings and Public Hearings. Individuals wishing to speak may sign in by completing a Public Comment Form and presenting the form to the City Secretary prior to the start of the meeting. Each citizen is limited to three (3) minutes. Public Comment period will last fifteen (15) minutes.**

- a) Public Comments

3) **CONVENE - EXECUTIVE SESSION**

**Mayor Rick Hall will convene City Council to Executive Session pursuant to Texas Government Code §551.071 - Consultation with Legal Counsel and Texas Government Code §551.074 - Personnel. No action will be taken in Executive Session.**

- a) *Section 551.071 Consultation with Legal Counsel.*

Consultation with Legal Counsel including summary of investigation and update from attorney regarding pending or contemplated litigation and other matters on which the attorney has a duty to advise City Council, including agenda items:

- Pending Grievance
- Western District Legal Conflict

- b) *Section 551.074 Personnel.*

- Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Municipal Court Administrator.
- Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Director of Public Works.
- Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary.

4) **RECONVENE - REGULAR SESSION**

**Mayor Rick Hall will reconvene City Council to Regular Session. Council will entertain discussion related to matters shown below.**

- a) *Section 551.071 Consultation with Legal Counsel.*

Consultation with Legal Counsel from attorney about pending or contemplated litigation and other matters on which the attorney has a duty to advise City Council, including agenda items:

- Pending Grievance
- Western District Legal Conflict

b) *Section 551.071 Consultation with Legal Counsel; Section 551.074 Personnel.*

- Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Municipal Court Administrator.
- Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Director of Public Works.
- Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary.

5) **REPORTS TO CITY COUNCIL**

**Finance Department**

Becky Wilkins – Director of Finance will provide a detailed overview of the City of Liberty Hill Monthly Financials the period ending April 30, 2020. Ms. Wilkins will also provide a Quarterly Summary of Investment Portfolio Activity for the period January 1, 2020 through March 31, 2020.

**Public Works Department**

Wayne Bonnet – Director of Public Works will present an update of Public Works activity.

**Liberty Hill Police Department**

Royce Graeter – Chief of Police will give statistics and activities from the Police Department.

**Municipal Court**

Tracy Ventura – Court Administrator will present statistics which includes court cases, code enforcement cases, number of trials, and other court data.

**Planning Department**

David Stallworth – Senior Director of Planning will provide an update of activities and projects related to the Planning Department.

**Events**

Katie Amsler – Event Coordinator will provide an update of events and activities for the City.

6) **CONSENT AGENDA**

**Consent Agenda items are considered routine and will be enacted by one motion. There will be no separate discussion of those items unless requested by Council, in which event the item(s) will be removed from the Consent Agenda and considered under Regular Agenda items:**

- a) **Discuss and Take Action on approving revised minutes of the Regular City Council meeting held Monday – April 27, 2020.**

- b) **Discuss and Take Action on approving minutes of the Regular City Council meeting held Monday – May 11, 2020.**

**7) REGULAR AGENDA**

- a) **Discussion and possible action on engagement of Whitley Penn to perform the City’s Annual Financial Audit and Single Audits for compliance regarding federal and state grant awards.** Presented by Becky Wilkins – Finance Director
- b) **Discussion and possible action to authorize Mayor Hall to negotiate an Interlocal Agreement between the City of Liberty Hill and Williamson County related to cost sharing for the purchase and installation of equipment at County Road 279 and River Ranch to enhance River Ranch Park water pressure [20-R-33].** Presented by Mayor Rick Hall
- c) **Discussion and potential action related to Change Order #4 for the South Fork Wastewater Treatment Plant 1.2 MGD Expansion contract with Cunningham Constructors & Associates, Inc.** Presented by Aaron Laughlin – Steger & Bizzell
- d) **Discuss and take action regarding engineering and design of new entrance into Liberty Parke subdivision.**
- e) **Discuss and take action to appoint Mayor pro tem for the City of Liberty Hill for a one-year term beginning May 26, 2020 and ending April 30, 2020.** Presented by Mayor Rick Hall
- f) **Discuss and consider a proposal from Granicus regarding ongoing software / support for agendas and minutes and the addition of streaming video services for Council and board meetings.** Presented by Lacie Hale – Chief Operating Officer
- g) **Discussion and possible action related to amending the Code of Ordinances to add or amend sections related to substandard building mitigation.** Presented by Michael Hinds – Code Enforcement Officer
- h) **Discuss and consider removing Jamey Harrison from the Parks and Recreation Board of Directors.** Presented by Mayor Rick Hall
- i) **Discuss and consider appointing Mosby (Jr.) Hamilton to the Parks and Recreation Board of Directors for a term of one year initially and two years thereafter; term will begin May 27, 2020.** Presented by Mayor Rick Hall.

**8) ITEMS FROM MAYOR AND COUNCIL**

- a) **Spring 2020 Community Clean-Up Days**
  - i. **June 4<sup>th</sup> and 5<sup>th</sup> (Thursday and Friday) – Curbside**
  - ii. **June 6<sup>th</sup> (Saturday) 8 am to 2 pm – Drop off location at 3414 RR 1869**
- b) **Other items / announcements**

**9) ADJOURNMENT**

City Council reserves the right to adjourn into Executive Session at any time during the course of the meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Development). In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests need to be received 48 hours prior to the meeting. Contact the Deputy City Clerk at 512-778-5449 – Extension 112.

POSTING CERTIFICATION: I, Nancy Sawyer – Deputy City Clerk – City of Liberty Hill, certify that the attached Notice of Meeting of the City Council of the City of Liberty Hill, Texas was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas and on the City website ([www.LibertyHillTX.gov](http://www.LibertyHillTX.gov)) on the \_\_\_\_ of May, 2020 at \_\_\_\_\_ PM. Nancy Sawyer – Deputy City Clerk  
\_\_\_\_\_ [initials]