



LHEDC BOARD MEETING

AGENDA

WEDNESDAY – MAY 20, 2020 – 5:00 PM
2801 Ranch Road 1869 - Liberty Hill

John Johnston - President

Eric Bailey – Director

Jack Harkrider – Director

Liz Rundzieher – Director

John Clark – Vice President

Jamie Etzkorn – Director

Steve Snell - Director

There can be no more than 18 people in attendance due to COVID-19 and observance of “social distancing” as prescribed by Mayor Hall, Williamson County, and the State of Texas. The maximum number of people in attendance includes the LHEDC Board with selected City Staff.

Notice is hereby given that a virtual meeting of the Liberty Hill EDC Board of Directors will be held WEDNESDAY – MAY 20, 2020 at 5:00 PM at 2801 Ranch Road 1869 to consider items as follows. All items are subject to action.

FOR AUDIO ACCESS TO THE MEETING:

Dial 1-646-749-3112; follow the prompts;

use access code 341-316-725.

To submit Public Comments, please email to nsawyer@LibertyHillTX.gov before 3:00 PM, Wednesday, May 20, 2020 in order for the comments to be read at the meeting.

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1. CALL TO ORDER

- a) **Establish Quorum**
- b) **Invocation**
- c) **Pledge of Allegiance**

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all.”

- d) **Texas Pledge**

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2. PUBLIC COMMENTS

Public comments are welcome by the LHEDC Board. Individuals who wish to speak must complete a Public Comment Form and present the form to the City Secretary before the meeting called to order. Individuals will be allowed to speak up to three (3) minutes. Public Comment period will last no longer than fifteen (15) minutes collectively.

- a) **Public Comments**

3. REGULAR AGENDA

- a) **Discuss and take action to approve minutes of the Special LHEDC meeting held April 30, 2020.** By: John Johnston - President

- b) **Discussion and possible action regarding LHEDC COVID-19 Stimulus application and eligibility criteria for local businesses.** By: John Clark – Vice President

- c) **Discuss and possible action on approval of a 2020 COVID-19 Emergency Relief Grant application.** By: John Johnston - President

- d) **Discussion and possible action regarding LHEDC financial report.** By: Eric Bailey – Treasurer

- e) **Discussion and possible action on presentation and approval of a Façade Grant application in Liberty Hill.** By: John Johnston – President

4. CONVENE – EXECUTIVE SESSION

The LHEDC Board President will convene the EDC Board to Executive Session pursuant to Texas Government Code §551.071 - Consultation with Legal Counsel and Texas Government Code §551.074 - Personnel Matters. No action will be taken in Executive Session.

- a) **Consultation with Legal Counsel regarding appointment of an Interim Executive Director for Liberty Hill EDC.** (Personnel Matters– Texas Government Code §551.074).

- b) **Consideration and possible action related to the job description and job duties of the Liberty Hill Economic Development Corporation’s Executive Director position.** (Personnel Matters– Texas Government Code §551.074).
- c) **Discussion or deliberation regarding commercial or financial information that the board has received from a business prospect that the board seeks to have locate, stay, or expand in or near Liberty Hill and with which the board is conducting economic development negotiations, and to deliberate the offer of a financial or other incentive to a business prospect:**
 - o **Project Hammer**
(Deliberation Regarding Economic Development Negotiations – Texas Government Code §551.087).

5. RECONVENE – REGULAR SESSION

The LHEDC Board President will reconvene the EDC Board to Regular Session following Consultation with Legal Counsel pursuant to Texas Government Code §551.071 and Texas Government Code §551.074 – Personnel Matters. Council will entertain discussion related to the matters outlined below.

- a) **Discuss and consider appointment of an Interim Executive Director for Liberty Hill EDC.** (Personnel Matters– Texas Government Code §551.074).
- b) **Consideration and possible action related to the job description and job duties of the Liberty Hill Economic Development Corporation’s Executive Director position.** (Personnel Matters– Texas Government Code §551.074).
- c) **Discussion or deliberation regarding commercial or financial information that the board has received from a business prospect that the board seeks to have locate, stay, or expand in or near Liberty Hill and with which the board is conducting economic development negotiations, and to deliberate the offer of a financial or other incentive to a business prospect:**
 - o **Project Hammer**
(Deliberation Regarding Economic Development Negotiations – Texas Government Code §551.087).

6. OTHER BUSINESS

- a) **Date of next LHEDC Meeting**

7. ADJOURNMENT

The Liberty Hill EDC Board of Directors reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any item listed above, as authorized by *Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Development).*

In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meeting. Contact the City Secretary at 512-778-5449.

POSTING CERTIFICATION: I, Nancy Sawyer – Deputy City Clerk for the City of Liberty Hill, certify that the attached Notice of Meeting for the Liberty Hill EDC Board of Directors was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the ____ of MAY, 2020 at ____ PM. Nancy Sawyer – Deputy City Clerk

REMOVAL CERTIFICATION: I, Nancy Sawyer – Deputy City Clerk for the City of Liberty Hill, certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the ____ day of May, 2020 at _____. Nancy Sawyer - Deputy City Clerk _____