



# **CITY COUNCIL REGULAR MEETING**

**MONDAY – MAY 11, 2020 - 6:30 PM**

## **AGENDA**

**2801 Ranch Road 1869 – Liberty Hill**

Rick Hall – Mayor

Kathy Canady

Tony DeYoung

Liz Rundzieher – Mayor Pro Tem

Steve McIntosh

Gram Lankford

**This is a public meeting with no more than 18 people in attendance due to COVID-19 social distancing.**

Notice is hereby given that a meeting of the City Council of the City of Liberty Hill will be held **MONDAY – MAY 11, 2020 at 6:30 PM** at both **2801 Ranch Road 1869** and **926 Loop 332** due to COVID-19, in order to comply with “social distancing”, to consider items as follows. All items are subject to action.

### **FOR AUDIO ACCESS TO THIS MEETING**

**Dial 1-646-749-3112 using your phone (follow the prompts); use access code 726-933-269.**

### **TO SUBMIT PUBLIC COMMENTS**

**Public comments must be submitted by email to [bwernemann@libertyhilltx.gov](mailto:bwernemann@libertyhilltx.gov) before 5:00 PM in order for the comment(s) to be read at the 6:30 PM meeting.**

1) **CALL TO ORDER**

- a) Call to Order
- b) Establish Quorum
- c) Invocation
- d) Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all."

- e) Texas Pledge

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2) **MAYOR'S UPDATE – COVID-19**

Mayor Rick Hall will give an update on COVID-19 in Williamson County and the City of Liberty Hill.

3) **PUBLIC COMMENTS**

Liberty Hill City Council accepts public comments regarding the Agenda of Regular Council meetings and Public Hearings. Individuals wishing to speak may sign in by completing a Public Comment Form and presenting the form to the City Secretary prior to the start of the meeting. Each citizen is limited to three (3) minutes. Public Comment period will last fifteen (15) minutes.

- a) Public Comments

4) **CONVENE TO EXECUTIVE SESSION**

City Council will convene to Executive Session for Consultation with Legal Counsel pursuant to Texas Government Code §551.072 – Real Property and §551.071 - Consultation with Legal Counsel. No action will be taken in Executive Session.

- a) *Consultation with Legal Counsel on the design for expansion of the City of Liberty Hill South Fork Wastewater Treatment Plant. (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).*
- b) *Consultation with Legal Counsel regarding transfer of a portion of the Western District Water System in Georgetown. (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).*
- c) *Consultation with Legal Counsel to negotiate a potential Agreement regarding MUD 13 facilities (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).*
- d) *Personnel Matters: Pursuant to Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of the Municipal Judge and Chief of Police.*

5) **RECONVENE - REGULAR SESSION**

City Council will reconvene to Regular Session for Consultation with Legal Counsel pursuant to Texas Government Code §551.072 – Real Property and §551.071 - Consultation with Legal Counsel.

- a) *Discuss and consider design for expansion of the City of Liberty Hill South Fork Wastewater Treatment Plant. (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).*

- b) *Discuss and consider transfer of a portion of the Western District Water System in Georgetown. (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).*
- c) *Discuss and consider potential Agreement regarding MUD 13 facilities (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).*
- d) *Personnel Matters: Pursuant to Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of the Municipal Judge and Chief of Police.*

**6) CONSENT AGENDA**

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion of those items unless requested by Council, in which event the item(s) will be removed from the Consent Agenda and considered under Regular Agenda items:

- a) **Discuss and take action to approve minutes of the Regular City Council meeting held Monday – April 27, 2020.**

**7) REGULAR AGENDA**

- a) **Discussion and possible action to authorize negotiation of a professional services agreement with HNTB Corporation to provide final design, environmental clearance, TxDOT coordination, construction oversight, and other professional services for the implementation of a traffic signal and intersection improvements along SH 29 at the proposed Butler Farms Development Entrance. (Resolution #20-R-28) By: David Stallworth - Director of Planning and Development & Lacie Hale - COO**
- b) **Discussion and possible action to approve the Liberty Hill Economic Development Corporation's ("LHEDC") COVID-19 Relief Grant programs for local businesses, providing for up to twenty (20) grants of \$5,000 each based on approved eligibility criteria, application and execution of a performance agreement. (Resolution #20-R-27) By: Tad Cleaves – City Attorney & Johnny Johnston – LHEDC Board President**
- c) **Discussion and possible action to approve a Legal Services Contract between the City of Liberty Hill and the LHEDC allowing the City Attorney to advise the LHEDC and providing for reimbursement of City costs. (Resolution #20-R-29) By: Rick Hall – Mayor & Tad Cleaves – City Attorney**
- d) **Discussion and possible action to approve an Administrative Services Contract between the City of Liberty Hill and the Liberty Hill Economic Development Corporation approving City Staff to assist the LHEDC with administrative tasks and providing for reimbursement of City costs. (Resolution #20-R-30) By: Rick Hall – Mayor & Tad Cleaves – City Attorney**
- e) **Discussion and possible action to approve the City of Liberty Hill Public Information Policy outlining rules of procedure under which public information may be provided pursuant to Government Code Section 552.230(a). (Resolution #20-R-31) By: Lacie Hale – COO**
- f) **Discussion and possible action to approve the City of Liberty Hill Purchasing Policy with amendments outlining guidelines for procurement of material, services,**

**equipment and ensuring regulatory compliance. (Resolution #20-R-32) By: Becky Wilkins – Finance Director**

- g) Update from Liberty Hill Chamber of Commerce on the status of businesses in town after reopening in order to establish a baseline to measure COVID-19 impact in Liberty Hill going forward. By: Tony DeYoung – Council Member & Kathy Canady – Council Member**
- h) Update to City Council regarding water pressure at River Ranch County Park of Williamson County in Liberty Hill. By: Rick Hall – Mayor & Wayne Bonnet – Director of Public Works**
- i) Discussion and possible action on renewing an Employment Agreement between the City of Liberty Hill and Judge Kevin Madison for judicial services at the City of Liberty Hill Municipal Court for a two-year period to run concurrent with the City of Liberty Hill Mayor’s term from May 2020 to May 2022. By: Rick Hall – Mayor & Tad Cleaves – City Attorney**
- j) Discussion and possible action on approving a full-time Chief of Police for the City of Liberty Hill to fill the current vacancy; funding for this position was allocated in the FY 2019 – 2020 Budget. By: Rick Hall – Mayor**

**8) FUTURE MEETING ITEMS**

- a) Next Meeting: Tuesday – May 26<sup>th</sup>**

**9) ADJOURNMENT**

City Council reserves the right to adjourn into Executive Session at any time during the course of the meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Development). In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests need to be received 48 hours prior to the meeting. Contact the City Secretary at 512-778-5449 – Extension 112.

**POSTING CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL** certify that the attached notice of meeting for the **CITY COUNCIL – CITY OF LIBERTY HILL, TEXAS** was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas and on the City website ([www.libertyhilltx.gov](http://www.libertyhilltx.gov)) on the 8<sup>th</sup> day of MAY, 2020 at 12:14 PM Barbara Zwernemann – City Secretary.

*Barbara Zwernemann*

**REMOVAL CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL** certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the \_\_\_\_\_ day of \_\_\_\_\_, 2020 at \_\_\_\_\_.  
**INITIALS** \_\_\_\_\_