



LHEDC BOARD VIRTUAL MEETING

AGENDA

THURSDAY – APRIL 30, 2020– 5:00 PM

2801 Ranch Road 1869 - Liberty Hill

John Johnston - President

Eric Bailey – Director

Jack Harkrider – Director

Liz Rundzieher – Director

John Clark – Vice President

Jamie Etzkorn – Director

Steve Snell - Director

This is a public meeting utilizing virtual format. There can be no more than ten people in attendance due to COVID-19 and observance of “social distancing” as prescribed by the Mayor Hall, Williamson County and the State of Texas. These ten people include the LHEDC Board with selected City Staff. Visit www.libertyhilltx.gov (*LHEDC Board Agendas – April 30, 2020*) for details on viewing the meeting.

Notice is hereby given that a VIRTUAL SPECIAL MEETING of the Liberty Hill EDC Board of Directors will be held THURSDAY – APRIL 30, 2020 at 5:00 PM at 2801 Ranch Road 1869 to consider items as follows. All items are subject to action.

TO ACCESS THIS MEETING

using the free conference call number & access code shown below then follow the prompts:

COLH Dial-in Number: (605) 313-5111

COLH Access Code: 346739

TO SUBMIT PUBLIC COMMENTS

Public comments must be submitted by email to bwernemann@libertyhilltx.gov prior meeting at 3:30 PM.

1. CALL TO ORDER

a) **Establish Quorum**

b) **Invocation**

c) **Pledge of Allegiance**

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all."

d) **Texas Pledge**

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2. PUBLIC COMMENTS

Public comments are welcome by the LHEDC Board. Individuals who wish to speak must complete a Public Comment Form and present the form to the City Secretary before the meeting called to order. Individuals will be allowed to speak up to three (3) minutes. Public Comment period will last no longer than fifteen (15) minutes collectively.

a) **Public Comments**

3. REGULAR AGENDA

a) **Discuss and take action on approving minutes of the Special LHEDC meeting held Monday – March 16, 2020. By: J. Johnston - President**

b) **Discussion and possible action on posting a job opening for the position of Executive Director for Liberty Hill Economic Development Corporation; providing for filling a vacant position approved in the FY 2019 – 2020 Budget. By: J. Johnston – President**

c) **Discussion and possible action on approval of LHEDC COVID-19 Stimulus Package for local businesses; providing for a total of \$100,000 designated for twenty (20) grants without payback of \$5,000 each; providing for approval of eligibility criteria and application. By: J. Johnston – President**

d) **Discussion and possible action regarding LHEDC financial report and related activities; providing for notification to Classic Bank of updated signatures. By: E. Bailey – Treasurer**

e) **Discuss and take action on termination of legal services between Liberty Hill Economic Development Corporation and Bojorquez**

Law Firm effective June 4, 2020; providing authorization for LHEDC Board President to execute a letter of notification to Bojorquez Law Firm. By: J. Johnston – President

- f) Discussion and possible action on approving an Agreement by and between the City Attorney and Liberty Hill Economic Development Corporation for legal services; providing for authorization for the LHEDC Board President to execute said agreement. By: J. Johnston – President**
- g) Discussion and possible action on presentation and approval of a Façade Grant for property located at 929 Loop 332 in downtown Liberty Hill. By: J. Johnston – President**

4. CONVENE – EXECUTIVE SESSION

The LHEDC Board President will convene the EDC Board to Executive Session pursuant to Texas Government Code §551.071 - Consultation with Legal Counsel and Texas Government Code §551.074 - Personnel Matters. No action will be taken in Executive Session.

- a) Consultation with Legal Counsel regarding appointment of an Interim Executive Director for Liberty Hill EDC. (Personnel Matters– Texas Government Code §551.074).**

5. RECONVENE – EXECUTIVE SESSION

The LHEDC Board President will reconvene the EDC Board to Regular Session following Consultation with Legal Counsel pursuant to Texas Government Code §551.071 and Texas Government Code §551.074 – Personnel Matters. Council will entertain discussion related to the matters outlined below.

- a) Discuss and consider appointment of an Interim Executive Director for Liberty Hill EDC. (Personnel Matters– Texas Government Code §551.074).**

6. OTHER BUSINESS

- a) June 2020 LHEDC Meeting**

7. ADJOURNMENT

The Liberty Hill EDC Board of Directors reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any item listed above, as authorized by *Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Development)*.

In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meeting. Contact the City Secretary at 512-778-5449.

POSTING CERTIFICATION: I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached Notice of Meeting for the Liberty Hill EDC Board of Directors was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the 27th day of APRIL, 2020 at 4:45 PM. Barbara Zwernemann – City Secretary

Barbara Zwernemann

REMOVAL CERTIFICATION: I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of May, 2020 at _____. Barbara Zwernemann – City Secretary _____