



CITY COUNCIL VIRTUAL MEETING

MONDAY – APRIL 13, 2020 - 6:30 PM

AGENDA

**2801 Ranch Road 1869 – Liberty Hill
926 Loop 323 – Liberty Hill**

Rick Hall – Mayor

Liz Rundzieher – Mayor Pro Tem

Kathy Canady - Steve McIntosh - Tony DeYoung - Gram Lankford

This is a public meeting utilizing virtual format with no more than ten people in attendance due to COVID-19 social distancing.

Visit www.libertyhilltx.gov (*City Council Agendas – April 13, 2020*) for details.

Notice is hereby given that a virtual meeting of the City Council of the City of Liberty Hill will be held MONDAY – APRIL 13, 2020 - 6:30 PM at both 2801 Ranch Road 1869 and 926 Loop 332 due to COVID-19, in order to comply with “social distancing” to consider items as follows. All items are subject to action.

1) **CALL TO ORDER**

- a) Call to Order
- b) Establish Quorum
- c) Invocation
- d) Pledge of Allegiance

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all.”

e) **Texas Pledge**

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2) **INTRODUCTIONS & MEETING UPDATE**

- Introduction of Council Members and other Participants

- Overview - Virtual City Council Meeting

3) **SUBMITTING PUBLIC COMMENTS**

Due to COVID-19 Pandemic and implementation of virtual meetings, public comments should be submitted prior to the beginning of City Council meetings. The City Council of Liberty Hill accepts public comments for the April 13th Council meeting prior to the meeting. Public Comment Form must be completed and submitted by email to Barbara Zwernemann – City Secretary at bzwernemann@libertyhilltx.gov prior to the start of the City Council meeting at 6:30 PM. Public Comments will last a total of fifteen (15) minutes. If you need instructions or assistance call 512-548-5512 between the hours of 9 AM and 4 PM to speak with Barbara Zwernemann – City Secretary.

4) **CONVENE - EXECUTIVE SESSION**

City Council will convene to Executive Session for Consultation with Legal Counsel pursuant to Texas Government Code §551.072 – Real Property and §551.071 - Consultation with Legal Counsel. No action will be taken in Executive Session.

- a) Consultation and follow-up with Legal Counsel regarding real property owned by the City of Liberty Hill and potential acquisitions. (Real Property pursuant to Texas Gov't Code §551.072.).
- b) Consultation with Legal Counsel on the design for expansion of the City of Liberty Hill South Fork Wastewater Treatment Plant. (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).
- c) Consultation with Legal Counsel regarding transfer of a portion of the Western District Water System in Georgetown. (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).
- d) Consultation with Legal Counsel to negotiate a potential Agreement regarding MUD 13 facilities (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).

5) **RECONVENE - REGULAR SESSION**

City Council will reconvene to Regular Session for discussion and updates related to Consultation with Legal Counsel pursuant to Texas Government Code §551.072 – Real Property and §551.071 - Consultation with Legal Counsel.

- a) Discussion and follow up regarding real property owned by the City of Liberty Hill and potential acquisitions. (Real Property pursuant to Texas Gov't Code §551.072.).
- b) Discussion and update on the design for expansion of the City of Liberty Hill South Fork Wastewater Treatment Plant. (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).
- c) Discussion and update regarding transfer of a portion of the Western District Water System in Georgetown. (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).
- d) Discussion and update on potential Agreement regarding MUD 13 facilities (Consultation with Legal Counsel pursuant to Texas Gov't Code §551.071).

6) CONSENT AGENDA

Consent Agenda items are routine and will be enacted by one motion. There will be no separate discussion of those items unless requested by Council, in which event the item(s) will be removed from the Consent Agenda and considered under Regular Agenda items: Discuss and Take Action on approving minutes of the Regular City Council meeting held Monday – March 23, 2020.

7) REGULAR AGENDA

- a) Discussion and Possible Action on recommendation by Steger & Bizzell Engineering regarding bid award for Well 4 Pump Station and GST project to PGC General Contractors, LLC of Austin for an amount not to exceed \$1,797,235.00. By: Curtis Steger PE – Steger Bizzell & Wayne Bonnet – Director of Public Works
- b) Discuss and consider action on Task Order SB 020-57 for design and construction services associated with the proposed realignment of the intersection of Loop 332 and County Road 279. By: Curtis Steger PE – Steger Bizzell & Wayne Bonnet – Director of Public Works
- c) Discuss and consider action on Amendment 1 to Task Order SB 019-53 for design and construction services associated with the proposed installation of an 8-inch water line along Loop 332 from Churchill Lane to Well Site #2. By: Curtis Steger PE – Steger Bizzell & Wayne Bonnet – Director of Public Works
- d) Discussion and potential action related to Change Order #2 for the South Fork Wastewater Treatment Plant 1.2 MGD Expansion contract with Cunningham Constructors & Associates, Inc. By: Curtis Steger PE & Aaron Laughlin PE – Steger Bizzell & Wayne Bonnet – Director of Public Works
- e) Discussion and Update on the City of Liberty Hill, Williamson County and State of Texas Declarations of Disaster and Emergency Declaration and COVID-19; providing for extension to May 11, 2020 as approved by City Council on March 23, 2020. By: Rick Hall – Mayor
- f) Discussion and Possible Action on Ordinance #20-O-23 of the City Council of Liberty Hill, Texas postponing the May 2, 2020 General Election until November; providing for approval to conduct the General Election on November 3, 2020 for Mayor, Alderman Place 2, Alderman Place 4 and Special Election for Proposition One to extend Council Member’s terms from two years to three years; providing for proper Public Notice, notification to Williamson County Election Administration and Texas Secretary of State and . By: Rick Hall – Mayor
- g) Discussion and Possible Action to ratify the updated Special Assessment for Series 2017 Revenue Bonds for the Liberty Parks Public Improvement District (PID) - Master Improvement Area (MIA) project; providing for Annual Continuing

Disclosure Report for FYE September 30, 2019. By: Becky Wilkins – Finance Director

- h) **Discussion and Possible Action to ratify the updated Special Assessment for Series 2017 Revenue Bonds for the Liberty Parks Public Improvement District (PID) - Neighborhood. Improvement Area #1 (NIA #1) project; providing for Annual Continuing Disclosure Report for FYE September 30, 2019.** By: Becky Wilkins – Finance Director
 - i) **Discussion and Possible Action to ratify the Special Assessment for Series 2019 Revenue Bonds for the Liberty Parks Public Improvement District (PID) - Master Improvement Area (MIA) project; providing for Annual Continuing Disclosure Report for FYE September 30, 2019.** By: Becky Wilkins – Finance Director
 - j) **Discussion and Possible Action on extending the timeline for planning, drafting and adopting the official Charter for the City of Liberty Hill.** By: Kathy Canady – Council Member & Rick Hall – Mayor
 - k) **Discussion and Possible Action on approving the City of Liberty Hill Telecommuting Policy providing an additional component of the City’s ongoing Emergency Preparedness Plan.** By: Becky Wilkins – Finance / HR Director & Barbara Zwernemann – City Secretary
 - l) **Discussion and Possible Action on approval of Resolution #20-R-24 of the City Council of Liberty Hill to implement proposed revisions to the Living Unit Equivalent (LUE) Guidance Sheet for the City of Liberty Hill.** By: David Stallworth – Senior Director of Planning
 - m) **Discussion and Possible Action on scheduling 2020 Community Spring Clean-Up days in May, as appropriate.** By: Liz Rundzieher – Mayor Pro Tem & Rick Hall – Mayor
 - n) **Discussion and Possible Action to approve the Tobias Dry Cleaners – Site Development / Stormwater Permit located at 12635 State Highway 29 in the city limits of the City of Liberty Hill.** By: David Stallworth – Senior Director of Planning
- 8) **ITEMS FROM MAYOR AND COUNCIL**
- Update by Mayor - www.libertyhillprepares.com
- 9) **ADJOURNMENT**

City Council reserves the right to adjourn into Executive Session at any time during the course of the meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Development). In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings.

To better serve you, requests need to be received 48 hours prior to the meeting. Contact the City Secretary at 512-778-5449 – Extension 112.

**POSTING CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting for the CITY COUNCIL – CITY OF LIBERTY HILL, TEXAS was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas and on the City website (www.libertyhilltx.gov) on the 9th day of APRIL, 2020 at 1:15 PM. Barbara Zwernemann - City Secretary
Amended 2:04 – April 9, 2020**

**REMOVAL CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of _____, 2020 at _____.
INITIALS _____**