



LIBERTY HILL

FREEDOM TO GROW

LIBERTY HILL CITY COUNCIL REGULAR MEETING AGENDA

MONDAY – MARCH 25, 2019 - 6:30 PM

Location: 2801 Ranch Road 1869 – Liberty Hill

Rick Hall – Mayor

Dr. Ron Rhea – Councilmember

Liz Rundzieher – Mayor Pro Tem

Troy Whitehead – Councilmember

Liz Branigan – Councilmember

Notice is hereby given that a Regular Meeting of the City Council of Liberty Hill will be held MONDAY – MARCH 25, 2019 - 6:30 PM at 2801 Ranch Road 1869 (Council Chambers) to consider items as follows. All items are subject to action.

1) CALL TO ORDER

a) Call to Order

b) Establish Quorum

c) Invocation

d) Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all."

e) Texas Pledge

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2) PUBLIC HEARING

NOTICE IS HEREBY GIVEN TO ALL INTERESTED PERSONS THAT THE CITY COUNCIL OF LIBERTY HILL WILL CONDUCT A PUBLIC HEARING ON POSSIBLE TEMPORARY AMENDMENT TO THE CITY'S ONE-WAY STREET PLAN ON MONDAY – MARCH 25, 2019 - 6:30 PM AT 2801 RANCH ROAD 1869 IN LIBERTY HILL, TEXAS REGARDING THE DOWNTOWN TRAFFIC FLOW IMPROVEMENTS THROUGH IMPLEMENTATION OF A ONE-WAY STREET PLAN FOR NARROW STREETS ADOPTED BY CITY COUNCIL IN 2018 WITH SPECIFIC DISCUSSION ON POSSIBLE TEMPORARY AMENDMENT TO TRAFFIC FLOW ON PORTIONS OF BARTON STREET AND MYRTLE STREET, GENERALLY BOUNDED BY RANCH ROAD 1869 TO THE NORTH AND LOOP 332 TO THE EAST.

ANY AND ALL INTERESTED PARTIES CAN PARTICIPATE IN THE PUBLIC HEARING AT 2801 RANCH ROAD 1869. ANYONE HAVING QUESTIONS OR REQUESTING INFORMATION PERTAINING TO THIS SUBJECT MAY CONTACT BARBARA ZWERNEMANN – CITY SECRETARY AT 512-778-5449 – EXTENSION 112 OR SEND AN EMAIL TO BZWERNEMANN@LIBERTYHILLTX.GOV.

3) PRESENTATION & PROCLAMATIONS

Presentation

Angela Palmer – Director of the Liberty Hill Public Library will give a presentation on the 2019 Summer Reading Program regarding community sponsorships in support of the Summer Program.

Proclamation #1

Mayor Rick Hall will decree March as the month for “Community Awareness of Bleeding Disorders”.

Proclamation #2

Mayor Hall will decree April 7th – 13th as “Volunteer Appreciation Week” in the City of Liberty Hill. National Volunteer Week is an opportunity to recognize the impact of Volunteer Service and the Power of Volunteers to:

- TACKLE SOCIETY’S GREATEST CHALLENGES,
- BUILD STRONGER COMMUNITIES, and
- BE A FORCE THAT TRANSFORMS THE WORLD.

The City of Liberty Hill wishes to thank those who serve by lending their time, talent and voice to make a difference in our Community. Volunteer Appreciation Day will be held at Tuesday – April 9th from 11:00 AM to 2 PM at City Hall – 926 Loop 332.

4) PUBLIC COMMENTS

Liberty Hill City Council accepts public comments regarding the Agenda of Regular Council meetings and Public Hearings. Individuals wishing to speak may sign in by completing a Public Comment Form and presenting the form to the City Secretary prior to the start of the meeting. Each citizen is limited to a maximum of three (3) minutes. Public Comment period will last no longer than a total of fifteen (15) minutes.

- a) Public Comments

5) REPORTS TO CITY COUNCIL

Finance Department Report

Presentation of the Monthly Cash and Investment Report for period ending February 28, 2019 and update on the improved statement for utility billing. By: Becky Wilkins – Finance Director

Administrator’s Report

Updates by Greg Boatright – City Administrator on City activities; parks; development; infrastructure and City projects.

6) CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion of those items unless requested by Council, in which event the item(s) will be removed from the Consent Agenda and considered under Regular Agenda items:

- a) Discuss and Take Action on approving minutes of City Council meeting held Monday – March 11, 2019.
- b) Discuss and Consider a Resolution by City Council authorizing initiation and implementation of voluntary annexation proceedings for The Estates of Liberty Hill as statutorily authorized for annexation of certain areas into the City limits per annexation schedule outlined in EXHIBIT A.

7) REGULAR AGENDA

- a) **Special presentation by Steger & Bizzell Engineering on final Traffic Flow Plan related to the City of Liberty Hill Roundabout at the intersection of County Road 279 and Loop 332. By: Steger & Bizzell**
- b) **Discuss and Consider a recommendation to City Council by Steger & Bizzell Engineering to award Job No. 22513 for Holmes Road Wastewater Improvements – Phase One to Austin Engineering for \$289,853.50. By: Steger & Bizzell**
- c) **Discuss and Consider amendment to the One-Way Street Project; specifically temporarily amending traffic on portions of Barton and Myrtle Streets from one-way traffic to two-way traffic. By: Rick Hall – Mayor and Liz Rundzieher – Mayor Pro Tem - Tabled 3/11/2019**
- d) **Discuss and Consider recommendation from the Planning & Zoning Commission to City Council on the removal of protected trees from Liberty Parke Subdivision, located at 205 Independence Avenue (Lot 4, Block B) as per Section 6.07 Tree Inventory and Protection of the Unified Development Code. By: Sally McFeron – Director of Planning – Tabled 3/11/2019**
- e) **Discuss and Consider approval of Lease Agreement by and between the City of Liberty Hill and Heritage Broadband, LLC to lease City property for Tower Antenna Space, Ground Space for an enclosure and Space required for cable runs to connect Facility equipment together with a non-exclusive easement for reasonable access to the site; providing for lease fee in the amount of \$200.00 per month. By: Sally McFeron – Director of Planning – Tabled 3/11/2019**
- f) **Discuss and Consider a 1% maximum of the City’s development fees be appropriated to fund City festivals and events; providing for development of a list of festivals and events approved for funding for final approval by City Council. By: Rick Hall – Mayor**
- g) **Discuss and Consider approval of Change Order #1 – Task #6 to the Bowman Professional Services Agreement dated 11/1/2017; scope of services to include two meetings per month for five months to coordinate construction from March 2019 to July 2019 for an amount not to exceed \$5,040.00. By: Sally McFeron – Director of Planning**
- h) **Discussion and Consider a Resolution regarding a Financing Agreement between the City of Liberty Hill and Government Capital for the purpose of procuring vehicles and equipment. By: Greg Boatright – City Administrator**

8) CONVENE - EXECUTIVE SESSION

Mayor Rick Hall will convene City Council to Executive Session for Consultation with Legal Counsel pursuant to Texas Government Code §551.071 – Consultation with Legal Counsel. City Council will entertain discussion related to the matter shown below. No action will be taken in Executive Session.

- **Consultation and follow-up with Legal Counsel concerning the Burkett Claim submitted on February 8, 2019. (*Consultation with City Attorney Pursuant to Texas Gov’t Code §551.071*).**

- Consultation and follow-up with Legal Counsel concerning Municipal Utility District No. 13 notice concerning the City's utility rate study and utility rates. (*Consultation with City Attorney Pursuant to Texas Gov't Code §551.074*).
- Consultation with Legal Counsel to receive legal advice related to approval for creation of position, approval of job description and appropriation of funds of Project Development Inspector in the City of Liberty Hill. (*Consultation with City Attorney Pursuant to Texas Gov't Code §551.071 and Personnel Matters Pursuant to Texas Gov't. Code §551.074*).
- Consultation with Legal Counsel regarding duties and performance of Municipal Court Administrator for the City of Liberty Hill. (*Consultation with City Attorney Pursuant to Texas Gov't Code §551.071 and Personnel Matters Pursuant to Texas Gov't. Code §551.074*).

9) RECONVENE - REGULAR SESSION

Mayor Rick Hall will reconvene City Council to Regular Session following Consultation with Legal Counsel pursuant to Texas Government Code §551.071 – Consultation with Legal Counsel. Council will entertain discussion related to the matter shown below.

- Discussion on follow-up regarding the Burkett Claim submitted on February 8, 2019. (*Consultation with City Attorney Tex. Gov't Code §551.071*).
- Discussion on follow-up concerning Municipal Utility District No. 13 notice concerning the City's utility rate study and utility rates. (*Consultation with City Attorney Tex. Gov't Code §551.071*).
- Discuss and consider approval for creation of Project Development Inspector in the City of Liberty Hill. (*Consultation with City Attorney Texas Gov't Code §551.071 and Personnel Matters Texas Gov't. Code §551.074*).
- Discuss and consider duties and performance of Municipal Court Administrator /for the City of Liberty Hill. (*Consultation with City Attorney Pursuant to Texas Gov't Code §551.071 and Personnel Matters Pursuant to Texas Gov't. Code §551.074*).

10) AGENDA ITEMS FROM MAYOR AND COUNCIL

- Transportation / Community Update – March 28th – 6:00 PM – Liberty Hill Learning & Event Center
- City of Liberty Hill 2019 Strategic Planning – April 1st – 2nd

11) ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time during the course of the meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Development).

In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests need to be received 48 hours prior to the meeting. Contact the City Secretary at 512-778-5449 – Extension 112.

POSTING CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting for the CITY COUNCIL – CITY OF LIBERTY HILL, TEXAS was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas and on the City website (www.libertyhilltx.gov) on the 22nd day of MARCH, 2019 at 5 PM. Barbara Zwernemann – City Secretary

REMOVAL CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of _____, 2019 at _____. INITIALS _____