



LIBERTY HILL

FREEDOM TO GROW

LIBERTY HILL CITY COUNCIL REGULAR MEETING AGENDA

MONDAY – MARCH 11, 2019 - 6:30 PM

Location: 2801 Ranch Road 1869 – Liberty Hill

Rick Hall – Mayor

Liz Rundzieher – Mayor Pro Tem

Dr. Ron Rhea – Councilmember

Troy Whitehead – Councilmember

Liz Branigan – Councilmember

Notice is hereby given that a Regular Meeting of the City Council of Liberty Hill will be held **MONDAY – MARCH 11, 2019 - 6:30 PM** at **2801 Ranch Road 1869 (Council Chambers)** to consider items as follows. All items are subject to action.

1) **CALL TO ORDER**

- a) Call to Order
- b) Establish Quorum
- c) Invocation
- d) **Pledge of Allegiance** - "I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all."
- e) **Texas Pledge** - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2) **PUBLIC HEARING & PUBLIC COMMENTS**

Public Hearing – Rate Increase

Notice is hereby given to all interested persons that the City Council of Liberty Hill, Texas will hold a **PUBLIC HEARING** on **MONDAY – MARCH 11, 2019 – 6:30 PM** in **COUNCIL CHAMBERS** located at **2801 RANCH ROAD 1869** in **LIBERTY HILL, TEXAS** to consider the adoption of an Ordinance to increase Water and Wastewater Rate charges. All rate payers, property owners and other interested parties are invited to attend the **PUBLIC HEARING** and present comments on the proposed increase. The City of Liberty Hill levies a monthly charge for water and wastewater services provided to its customers. This monthly charge reflects the costs to the City for providing the services, including the cost of operation, maintenance, repair and replacement of facilities, equipment, materials, supplies and associated labor and administrative costs. The public is invited to attend and may participate in the Hearing. The proposed increase in water or wastewater charges, if adopted by City Council as proposed, are intended to become effective as of Monday – April 1, 2019.

A copy of the proposed Ordinance and Rate Sheet is available for public inspection at the City Secretary's Office at City Hall located at 926 Loop 332 in Liberty Hill or on the City's website at www.libertyhilltx.gov.

Public Comments

Liberty Hill City Council accepts public comments regarding the Agenda of Regular Council meetings and Public Hearings. Individuals wishing to speak may sign in by completing a Public Comment Form and presenting the form to the City Secretary prior to the start of the meeting. Each citizen is limited to a maximum of three (3) minutes. Public Comment period will last no longer than a total of fifteen (15) minutes.

a) Public Comments

- 3) Mayor Rick Hall will read a Proclamation decreeing March as "2019 Nutrition Month".
- ❖ Nutrition Month features nutrition education and an informational campaign. It was implemented by the Academy of Nutrition and Dietetics. The campaign focuses on the importance of making informed food choices and developing sound eating and physical activity habits.

City Administrator – Greg Boatright will present a Certificate to Tracy Ventura.

- ❖ Tracy Ventura – Court Administrator is being recognized because she has completed Certification as a Level III Court Clerk, which means she is one of less than one-hundred to attain this Level.

4) **REPORTS TO CITY COUNCIL**

LHPD REPORT

Review of monthly statistics for the City of Liberty Hill Police Department. By: Maverick Campbell – Chief of Police

MUNICIPAL COURT

Update on training and acclamation on Liberty Hill Municipal Court procedures, processes and Incode Software for the new Deputy Court Clerk. By: Tracy Ventura – Court Administrator

PLANNING DEPARTMENT

Update on installation and implementation of My Permits Software by the Planning Department. By: Sally McFeron – Director of Planning

ADMINISTRATOR'S REPORT

Updates on miscellaneous activities to include: grants; City Park and Wetzel Park; current or proposed subdivisions; water / wastewater updates and generalized update on other activities in the City.

5) **CONSENT AGENDA**

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion of those items unless requested by Council, in which event the item(s) will be removed from the Consent Agenda and considered under Regular Agenda items:

- a) Discuss and Take Action on approving minutes of the Regular City Council meeting held Monday – February 25, 2019.
- b) Discuss and Consider recommendation from the Planning & Zoning Commission to City Council on the Final Plat – Morningstar Ranch Phase 3 Section 1A located at

Ronald Reagan and Highway 29 in the ETJ of the City of Liberty Hill. By: Sally McFeron – Director of Planning

- c) **Discuss and Consider recommendation from the Planning & Zoning Commission to City Council on the Final Plat – Morningstar Ranch Phase 3 Section 2A located at Ronald Reagan and Highway 29 in the ETJ of the City of Liberty Hill. By: Sally McFeron – Director of Planning**
- d) **Discuss and Consider recommendation from the Planning & Zoning Commission to City Council on the Final Plat – Caughfield Ranch (Larkspur) Phase 7B located at Highway 183A and Larkspur Boulevard in the ETJ of the City of Liberty Hill. By: Sally McFeron – Director of Planning**
- e) **Discuss and Consider a Resolution of the City Council of Liberty Hill authorizing initiation and implementation of voluntary annexation proceedings as statutorily authorized for annexation of certain areas into the City Limits of the City of Liberty Hill; providing for timeline as described in EXHIBIT A attached hereto. By: Sally McFeron – Director of Planning**

6) REGULAR AGENDA

- a) **Discuss and Consider Action on a maintenance repair purchase order from Microdyn MBR (formerly Ovivo) for replacement of a total of 18 MBR modules at the Liberty Hill South Fork Wastewater Treatment Plant in an amount not to exceed \$270,000. By: Aaron Laughlin, PE – Steger & Bizzell**
- b) **Discuss and Consider Action on Steger Bizzell Task Order No. SB 018-49R1 – Amendment to Task Order SB 018-49 for Liberty Hill South Fork Wastewater Treatment Plant Engineering Design Services. By: Aaron Laughlin, PE – Steger & Bizzell**
- c) **Discuss and Consider a recommendation to City Council from the Liberty Hill Economic Development Board of Directors to approve the "Hot Dog Marketing Plan" for LHEDC. By: Lance Dean – EDC Executive Director**
- d) **Discuss and Consider a recommendation to City Council from the Liberty Hill Economic Development Board of Directors to approve the Façade Matching Grant Program with application generally encompassing street facing facades of income-producing non-residential businesses along Highway 29 (LHHS to Ronald Reagan), 1869 (29 to 183), 183 from (1869 South to Mourning Dove); other properties will be considered on a case-by-case basis. By: Lance Dean – EDC Executive Director**
- e) **Discuss and Consider approval of Langford Community Management Services to write a grant application for the City of Liberty Hill in accordance with TxDOT Guidelines and in compliance with state / federal statutes; providing for approval of the "Proposal for Administrative Grant Services for the City of Liberty Hill TxDOT Transportation Alternative Grant Application"; cost is \$2,500.00. By: Greg Boatright – City Administrator**

- f) **Discuss and Consider recommendation from the Planning & Zoning Commission to City Council on the removal of protected trees from Liberty Parke Subdivision, located at 205 Independence Avenue (Lot 4, Block B) as per Section 6.07 Tree Inventory and Protection of the Unified Development Code. By: Sally McFeron – Director of Planning**
- g) **Discuss and Consider approving an Administrative Internship with the City of Liberty Hill for Casey Cobb, PMP - resident of Liberty Hill - previously Naval Project and Operations Manager with 20 years experience leading Navy teams and projects in the United States Special Operations Community. By: Rick Hall - Mayor**
- h) **Discuss and Consider Council approval of a Public Hearing to be held on Monday – March 25, 2019 at 6:30 PM at 2801 Ranch Road 1869 in Liberty Hill, Texas to consider possible amendment to the One-Way Street Project; specifically temporarily amending traffic on portions of Barton and Myrtle Streets from one-way traffic to two-way traffic By: Rick Hall – Mayor & Liz Rundzieher – Mayor Pro Tem**
- i) **Discuss and Consider approval of the City of Liberty Hill Social Media Policy establishing detailed guidelines on the use of Facebook, Instagram, Snapchat, LinkedIn, Twitter, etc. for employees of the City of Liberty Hill. By: Barbara Zwernemann – City Secretary**
- j) **Discuss and Consider an Ordinance of the City Council of the City of Liberty Hill, Texas establishing fees and charges for water and wastewater services to be supplied by the City of Liberty Hill; providing for publication, providing for severability; repealing conflicting Ordinances; and providing an effective date. By: Becky Wilkins – Finance Director**
- k) **Discuss and Consider approval of Lease Agreement by and between the City of Liberty Hill and Heritage Broadband, LLC to lease City property for Tower Antenna Space, Ground Space for an enclosure and Space required for cable runs to connect Facility equipment together with a non-exclusive easement for reasonable access to the site; providing for lease fee in the amount of \$200.00 per month. By: Rick Hall – Mayor & Sally McFeron – Director of Planning**

7) CONVENE - EXECUTIVE SESSION

Mayor Rick Hall will convene City Council to Executive Session for Consultation with Legal Counsel pursuant to Texas Government Code §551.071 – Consultation with Legal Counsel. City Council will entertain discussion related to the matter shown below. No action will be taken in Executive Session.

- **Consultation with Legal Counsel and deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person including but not limited to communications and acquisition of pending right of way projects. (*Consultation with City Attorney Tex. Gov't Code § 551.071; Deliberations related to Real Property Tex. Gov't Code § 551.072*)**

- Consultation with Legal Counsel concerning the Burkett Claim submitted on February 8, 2019. (*Consultation with City Attorney Tex. Gov't Code §551.071*)
- Consultation with Legal Counsel concerning Municipal Utility District No. 13 notice concerning the City's utility rate study and utility rates. (*Consultation with City Attorney Tex. Gov't Code §551.071*)

8) RECONVENE - REGULAR SESSION

Mayor Rick Hall will reconvene City Council to Regular Session following Consultation with Legal Counsel pursuant to Texas Government Code §551.071 – Consultation with Legal Counsel. Council will entertain discussion related to the matter shown below.

- Consultation with Legal Counsel and deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person including but not limited to communications and acquisition of pending right of way projects. (*Consultation with City Attorney Tex. Gov't Code § 551.071; Deliberations related to Real Property Tex. Gov't Code § 551.072*)
- Consultation with Legal Counsel concerning the Burkett Claim submitted on February 8, 2019. (*Consultation with City Attorney Tex. Gov't Code §551.071*)
- Consultation with Legal Counsel concerning Municipal Utility District No. 13 notice concerning the City's utility rate study and utility rates. (*Consultation with City Attorney Tex. Gov't Code §551.071*)

9) AGENDA ITEMS FROM MAYOR AND COUNCIL

- Community Update on Transportation – Thursday – March 28, 2019 – 6:00 PM – Liberty Hill Learning & Event Center
- City of Liberty Hill Newsletter/

10) ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time during the course of the meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Development).

In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests need to be received 48 hours prior to the meeting. Contact the City Secretary at 512-778-5449 – Extension 112.

POSTING CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting for the CITY COUNCIL – CITY OF LIBERTY HILL, TEXAS was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas and on the City website (www.libertyhilltx.gov) on the 8th day of MARCH, 2019 at 5 PM. Barbara Zwernemann – City Secretary

REMOVAL CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of _____, 2019 at _____.
INITIALS _____