



CITY OF LIBERTY HILL *Master Application Form*

All applications must be submitted with a complete Master Application Form, a completed application checklist, and all materials listed in the appropriate checklist. Planning and Development Department staff is available to assist you in calculating your fees and advising you on any requirements. Please call 512-778-5449 for an appointment to submit your application. Applications may be submitted at any time.

Project Name: _____

<i>Submitted Application (check all that apply)</i>		
<input type="checkbox"/>	Administrative Exception	<input type="checkbox"/>
<input type="checkbox"/>	Annexation (Voluntary)	<input type="checkbox"/>
<input type="checkbox"/>	Appeal	<input type="checkbox"/>
<input type="checkbox"/>	Certificate of Design Compliance	<input type="checkbox"/>
<input type="checkbox"/>	Code Text Amendment	<input type="checkbox"/>
<input type="checkbox"/>	Conditional Use Permit	<input type="checkbox"/>
<input type="checkbox"/>	Comprehensive Plan Amendment	<input type="checkbox"/>
<input type="checkbox"/>	Development Agreement	<input type="checkbox"/>
<input type="checkbox"/>	Development Agreement Amendment	<input type="checkbox"/>
<input type="checkbox"/>	Legal Lot Verification	<input type="checkbox"/>
<input type="checkbox"/>	Master Sign Plan	<input type="checkbox"/>
<input type="checkbox"/>	Policy Variance	<input type="checkbox"/>
<input type="checkbox"/>	Utility Evaluation (include Checklist)	<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>
		Other: Please Specify

<i>Applicant Information</i> (property owner or authorized agent will be used as City's official contact)
Name: _____
Address: _____
City/ State/ Zip: _____
Phone: _____
Email: _____

<i>Property Information</i>
Property Address: _____
Legal Description: _____
Deed Reference: Volume _____ Page _____ or, Document Number _____
City Limits or ETJ: City Limits _____ Zoning _____
Future Land Use Plan Designation _____

<i>Property Owner Information</i>
Owner Name(s): _____
Address: _____
City/ State/ Zip: _____
Phone: _____
Email: _____
<i>Applicant will be used as the City's official contact unless otherwise specified by Owner</i>

Property Owner Consent/ Agent Authorization

By my signature, I hereby affirm that I am the property owner of record, or if the applicant is an organization of business entity, that authorization has been granted to represent the owner, organization or business in this application. I certify that the preceeding information is complete and accurate, and it is understood that I agree to the application being requested for this property. Additionally, my signature below indicates my awareness of the fee required at the time of application submittal and any additional fees as noted in the City's fee schedule. This fee is non-refundable in the event of application withdrawal. I have that power to authorize and hereby grant permission for City of Liberty Hill officials to enter the property on official business as part of the application process.

Signature:

Printed Name:

Date:

By signing this form, the owner of the property authorizes the City of Liberty Hill to begin proceeding in accordance with the process for the type of application indicated on page one of this application. The owner further acknowledges that submission of an application does not in any way obligate the City to approve the application and that although City staff may make certain recommendations regarding this application, the decision making authority may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation.

STATE OF TEXAS {

KNOWN ALL MEN BY THESE PRESENTS

COUNTY OF _____ {

Before me, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration therein expressed, in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL of this ____ day of _____, 20____.

Notary Public in and for the State of Texas
My Commission expires on: _____