



The City of Liberty Hill

P O Box 1920, Liberty Hill, Texas 78642  
Phone: (512) 778-5449 Fax: (512) 778-5418

# LIBERTY HILL CITY COUNCIL AGENDA

## Regular Meeting & Public Hearings

**MONDAY – NOVEMBER 14, 2016– 6:30 PM**

Council Chambers - 2801 Ranch Road 1869 – Liberty Hill, Texas

Connie Fuller – Mayor  
Dr. Ron Rhea – Council Member  
Wendell McLeod – Council Member

Troy Whitehead - Council Member  
Liz Rundzieher – Council Member  
Elizabeth Branigan – Mayor Pro Tem

Notice is hereby given that **PUBLIC HEARINGS** and a **REGULAR MEETING** of the City Council of Liberty Hill will be held **MONDAY – NOVEMBER 14, 2016** at **6:30 PM** in Council Chambers located at **2801 Ranch Road 1869** to consider items as follows. All items are subject to action.

1) CALL TO ORDER

- a) Establish Quorum
- b) Invocation
- c) Pledge of Allegiance
- d) Texas Pledge: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2) PUBLIC HEARING – ANNEXATION

Notice is hereby given that the City Council of the City of Liberty Hill, Texas proposes to institute annexation proceedings to enlarge and extend the boundary limits of said City to include the following described territory, to-wit; annexation of property as follows:

**Hogan Tract - WCAD #R022832**

AW0521 Robinson, J.B. SUR - Being 106.706 acres of land situated in the John B. Robinson Survey, abstract 521, in Williamson County, TX, part of the tract which was called 217 acres as described in a deed to Joe B. McMaster, recorded in Vol. 938, Pg. 530, Official Public Records of Williamson County Texas

**Hogan Tract – WCAD #R333795**

AW0521 Robinson, J.B. SUR - Being 4.029 acres of land out of the John B. Robinson Survey, Abstract No. 521 in Williamson County, Texas and being out of that certain 88.017 acre tract described in deed from Myreta Mathews to James Holmes and wife, Pamela J Holmes as recorded in Vol. 2102 at Page 532 of the deed records of Williamson County, Texas.

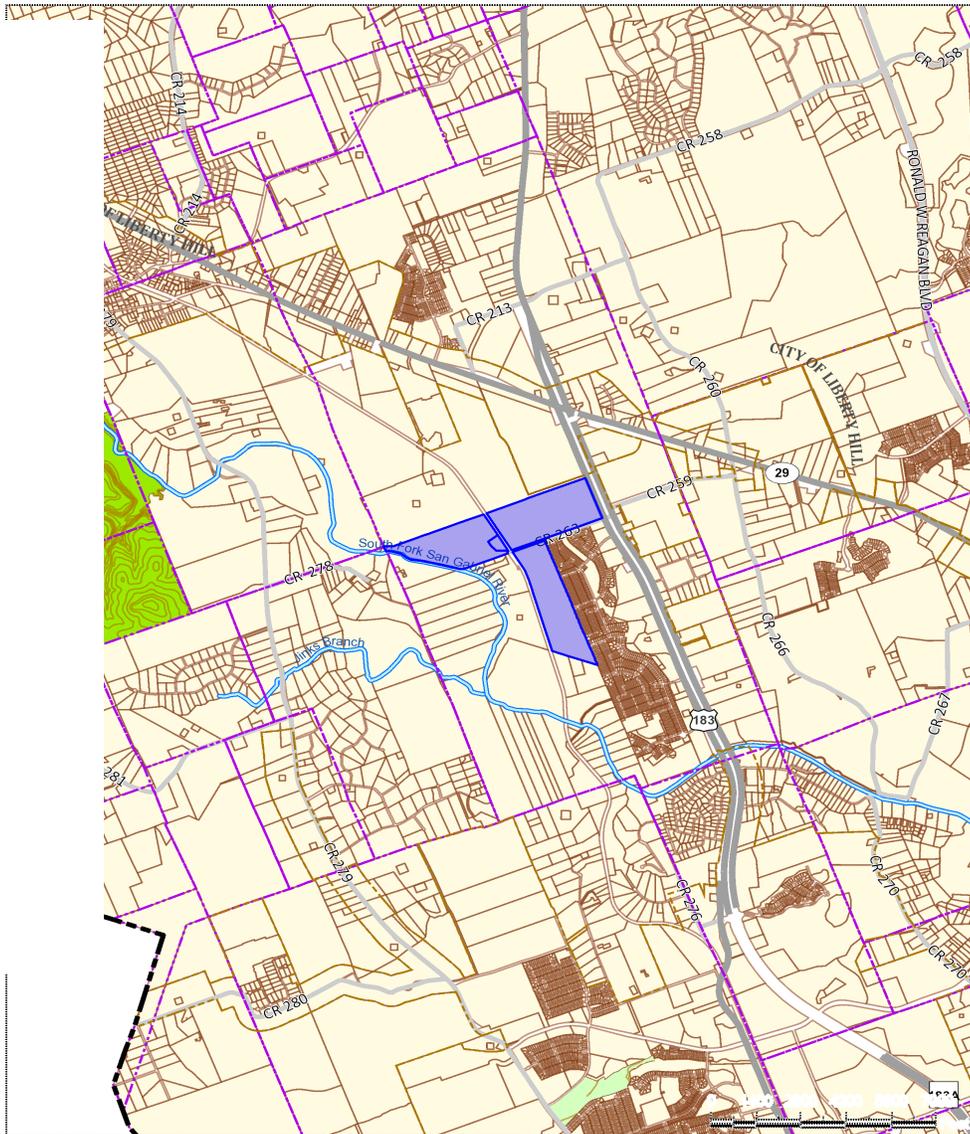
**Hogan Tract – WCAD #R329591**

AW0521 Robinson, J.B. SUR - Being 83.99 acres of land out of the John B. Robinson, Survey, Abstract o 521, in Williamson County, Teas and being out of that certain 88.017 acre tract described in Deed from Merete Mattews to James Holmes and wife, Pamela Holmes as recorded in Volume 2102, at Page 532, of the Deed Records of Williamson County Texas.

**Abbott Tract – WCAD #R080219**

**AW0521 Robinson, J.B. SUR - Being 97.32 acres of land out of the John B. Robinson Survey, Abst. No 521, in Williamson County, Texas and being that same land conveyed by Veterans' Sale Contract from Walter E. Orr to Troy Parsons, dated January 9, 1965, as recorded in Volume 475, Page 250, of the Dee Records of Williamson County, Texas.**

**The 2<sup>nd</sup> Public Hearing will be held before the City Council of the City of Liberty Hill, Texas on Monday – November 14, 2016 at 6:30 PM, at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas. Said Public Hearing will be held for all persons interested in the proposed annexations. At said time and place all such persons shall have the right to appear and be heard. Of all said matters and things, all persons interested in the matter herein mentioned will take notice.**



- 3) **Notice is hereby given that the City Council of City of Liberty Hill will conduct a public hearing regarding an amendment to Section 6.10.07 - Access and Parking Lot Requirements – “E. Pavement,” Appendix “A” to allow gravel, decomposed granite and pavers as acceptable materials of construction in the Downtown Commercial / Retail District of (C-2) of the City’s Unified Development Code. The Planning and Zoning Commission held a Public Hearing on Tuesday - November 8, 2016 at 6:30 PM to receive written and / or oral comments on the merits of this request. City Council will hold a Public Hearing on Monday - November 14, 2016 at 6:30 PM to receive written and / or oral comments on the merits of this request. Said Public Hearing will be held at Council Chambers at 2801 Ranch Road 1869 - Liberty Hill. At said times and place all such persons shall have the right to appear and be heard.**
  
- 4) **PUBLIC COMMENTS**  
**Liberty Hill City Council accepts public comments regarding the Agenda of regular Council meetings and Public Hearings. Individuals wishing to speak may sign in by completing a Public Comment Form and presenting the form to the City Secretary prior to the start of the meeting. Each citizen will be allowed a maximum of three (3) minutes. Public Comment period will last no longer than a total of fifteen (15) minutes.**
  - a) **Public Comments**
  
- 5) **DEPARTMENTAL REPORTS – OCTOBER, 2016**
  - a) **Public Works Department report will be presented by Department Director Wayne Bonnet.**
  - b) **Liberty Hill Police Department report will be provided by Chief Maverick Campbell.**
  
- 6) **CITY ADMINISTRATOR REPORT**  
**Greg Boatright will present the Bi-Monthly Administrator’s Report on current and upcoming City projects with updates from City Committees and Boards.**
  
- 7) **CONSENT AGENDA**  
**Consent Agenda items listed are considered to be routine and will be enacted by one motion. There will be no separate discussion of those items unless requested by Council, in which event the item(s) will be removed from the Consent Agenda and considered under Regular Agenda items:**
  - a) **Minutes of the City Council meeting held Monday – November 7, 2016.**
  
- 8) **REGULAR AGENDA**
  - a) **Discuss and Consider Action on approval of three Reserve Officers for the Liberty Hill Police Department: (1) Kimberley Bustos; (2) Stewart Smith; and (3) John Castro. By: Maverick Campbell – Chief LHPD**
  
  - b) **Discuss and Take Action regarding approval of Job Description for the position of Utility Customer Service Representative; providing for posting the Public Works Department available position for Utility Customer Service Rep.; said position was approved by Council with the FY 2016 - 2017 (Tabled at November 7, 2016 Special Council Meeting). By: Greg Boatright - City Administrator**

- c) **Discussion and Possible Action on an Ordinance of the City Council Liberty Hill amending the Fee Schedule by amending automatic draft insufficient funds fees for the City of Liberty Hill, Texas; providing for severability; repealing conflicting ordinances; and establishing an effective date.** By: Amber Lewis – Assistant City Administrator
  - d) **Discuss and Consider an EDC Sponsorship Application in the amount of \$225.00 for purchase of a “Blue Santa” suit in support of the Blue Santa Project being overseen by the Liberty Hill Police Department.** By: LHPD & Gili Carter Thomas – EDC Coordinator
  - e) **Discuss and Consider Action on an EDC Sponsorship application in support of the 2016 Liberty Hill Christmas Festival.** By: Christmas Festival Rep & Gili Carter Thomas – EDC Coordinator
  - f) **Discuss and Consider Action on an amendment to Section 6.10.07 Access and Parking Lot Requirements – “E. Pavement,” Appendix “A” to allow gravel, decomposed granite, and pavers as acceptable materials of construction in the Downtown Commercial/Retail District (C-2) of the Unified Development Code (UDC) as recommended by the Planning & Zoning Commission.** By: Sally McFeron – Senior Planner
  - g) **Discuss and Consider Action regarding a mechanism for purchase of boots provided for Full-Time Officers in the Liberty Hill Police Department.** By: Maverick Campbell – Chief LHPD
  - h) **Discuss and Consider Action on the Lease Agreement by and between the City of Liberty Hill and Dr Jerry Casebolt for parking space at 929 Loop 332 in Downtown Liberty Hill at \$5,000.00 annually.** By: Connie Fuller – Mayor & Greg Boatright – City Administrator
  - i) **Discuss and Take Action on authorizing Lockwood Engineers, Inc. to conduct surveying and professional design services for the Veterans Memorial Park Project in Downtown Liberty Hill.** By: Greg Boatright – City Administrator
  - j) **Discuss and Take Action on authorizing the Steger & Bizzell Engineering (the City’s Engineering Firm) to perform the engineering, surveying and design of parking area at 929 Loop 332.** By: Greg Boatright – City Administrator
- 9) **CONVENE - EXECUTIVE SESSION**  
**The City Council of Liberty Hill will convene to Executive Session for Consultation with Legal Counsel pursuant to Texas Government Codes as follows: Code §551.071 – Consultation. Council will entertain discussion and receive legal advice related to the matter referenced below. No action will be taken in Executive Session.**
- a) **Legal requirements and procedures for a strategic partnership agreement for property located within MUD 17.**

10) RECONVENE - REGULAR SESSION

**The City Council of Liberty Hill will reconvene to Regular Session following Consultation with Legal Counsel pursuant to Texas Government Code §551.071 – Consultation with Attorney, Council will hold discussion and consider action on the following matter:**

- a) Legal requirements and procedures for a strategic partnership agreement for property located within MUD 17.**

11) ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 55.1076 (Deliberations about Security Devices), and 551.087 (Development).

In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meeting; contact the City Secretary at 512-778-5449.

**POSTING CERTIFICATION:** I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached notice of meeting for the City Council – City of Liberty Hill was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the 10<sup>th</sup> day of NOVEMBER, 2016 at 6:00 PM.. Barbara Zwernemann – City Secretary Barbara Zwernemann

**REMOVAL CERTIFICATION:** I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the \_\_\_\_\_ day of \_\_\_\_\_, 2016 at \_\_\_\_\_. Barbara Zwernemann – City Secretary \_\_\_\_\_