



## The City of Liberty Hill

P O Box 1920, Liberty Hill, Texas 78642  
Phone: (512) 778-5449 Fax: (512) 778-5418

# LIBERTY HILL CITY COUNCIL

**MONDAY – AUGUST 8, 2016 - 6:30 PM**

Council Chambers - 2801 Ranch Road 1869 - Liberty Hill

Connie Fuller – Mayor  
Dr. Ron Rhea – Council Member  
Wendell McLeod – Council Member

Troy Whitehead - Council Member  
Liz Rundzieher – Council Member  
Elizabeth Branigan – Mayor Pro Tem

Notice is hereby given that a Regular meeting of the City Council of Liberty Hill will be held **MONDAY – AUGUST 8, 2016 at 6:30 PM** in Council Chambers located at 2801 Ranch Road 1869 to consider items as follows. All items are subject to action.

### 1. CALL TO ORDER

- a) Establish Quorum
- b) Invocation
- c) Pledge of Allegiance
- d) Texas Pledge

### 2. PUBLIC COMMENTS

Liberty Hill City Council accepts public comments regarding the Agenda of regular Council meetings. Individuals wishing to speak may sign in by completing a Public Comment Form and presenting the form to the City Secretary prior to the start of the meeting (prior to Call to Order). Each citizen will be allowed a maximum of three (3) minutes. Collective public comment period will last no longer than a total of fifteen (15) minutes.

- a) Public Comments

### 3. DEPARTMENTAL REPORTS – JULY, 2016

- a) Public Works Department report will be presented by Department Director Wayne Bonnet.
- b) Liberty Hill Police Department report will be provided by Chief Maverick Campbell and introduction of LHPD Officers.

### 4. CITY ADMINISTRATOR REPORT

Greg Boatright will present the bi-monthly report on current and upcoming City projects with updates from City Committees and Boards.

### 5. CONSENT AGENDA

Consent Agenda items listed are considered to be routine and will be enacted by one motion. There will be no separate discussion of those items unless requested by Council, in which event the item(s) will be removed from the Consent Agenda and considered under Regular Agenda items:

- a) Discuss and Consider Action on minutes of the Liberty Hill City Council conducted on \Monday – July 25, 2016 at 6:30 PM.

### 6. REGULAR AGENDA

- a) Discussion and consider action on setting a proposed Ad Valorem Tax Rate for FY 2016-2017 for the City of Liberty Hill. By: Amber Lewis – Assistant City Administrator

- b) **Discuss and Consider Action on establishing two (2) public hearing dates on the proposed Ad Valorem Tax rate for FY 2016-2017: August 22<sup>nd</sup> at 6:30 PM and August 29<sup>th</sup> at 6:30 PM.** By: Amber Lewis – Assistant City Administrator
- c) **Discuss and Consider Action on an ordinance of the City of Liberty Hill, 16-O- XX, Establishing Fees And Charges For Water Service To Be Supplied By The City Of Liberty Hill; Providing For Publication; Providing For Severability; Repealing Conflicting Ordinances; And Providing An Effective Date of October 1, 2016.** By: Amber Lewis – Assistant City Administrator
- d) **Discuss and Consider Action on an Ordinance of the City Council of Liberty Hill requiring a written Investment Policy; requiring not less than annual review of the City's Investment Policy and Investment Strategies; requiring the City to record the date of annual review and changes made to said Investment Policy or investment strategies; requiring appointment of an Investment Officer, providing for severability; and establishing an effective date in order to meet statutory requirement (specifically the Public Funds Investment Act, Article 342a - 2 V.T.C.S. - the "Act") to define, adopt and annually review a formal investment strategy and policy.** By: Amber Lewis – Assistant City Administrator
- e) **Discuss and Consider Action on adopting the Holiday Calendar as recognized by the City of Liberty Hill for Fiscal Year 2016-2017.** By: Amber Lewis – Assistant City Administrator
- f) **Discuss and Consider Action on an Interlocal Agreement for Warrant Services between the City of Liberty Hill and Travis County – Austin, Texas to provide execution of misdemeanor warrants issued from Liberty Hill Municipal Court for Class C offenses.** By: Tracy Musch – Court Administrator
- g) **Discuss and Consider Action on creating the position of Sergeant for the Liberty Hill Police Department (LHPD) Reserve Officer Program, provision of \$300.00 per month stipend for said position and establishing an effective date; providing for Ron Cunningham to serve as Sergeant of LHPD Reserve Officer Program.** By: Greg Boatright – City Administrator & Maverick Campbell – Chief of Police LHPD
- h) **Discuss and Consider Action on scheduling the 2nd Community Clean-Up Day on Saturday - October, 2016; providing for advertising in local newspapers and other local media.** By: Liz Rundzieher – Council Member & Wendell McLeod – Council Member
- i) **Discuss and Consider Action on hiring an Economic Development Coordinator in partnership with the City as recommended by the Liberty Hill Economic Development Corporation Board of Directors; providing for approval of Gilianne Thomas to serve as LHEDC Coordinator; and providing for job description.** By: Greg Boatright – City Administrator & LHEDC Board of Directors
- j) **Discuss and Consider Action on recommendation of the City Administrator to hire a Community Development Coordinator to oversee activities and projects in Historic Downtown Liberty Hill; providing for approval of Gilianne Thomas to serve as Community Development Coordinator; and providing for job description.** By: Greg Boatright – City Administrator
- k) **Discuss and consider action on amending the *City of Liberty Hill Employee Handbook*, specifically Administration Section E and Article 1 Employment, Section 3 Selection, regarding approval of employment for all positions other than Department Heads.** By: Greg Boatright – City Administrator & Amber Lewis – Assistant City Administrator

- l) **Discuss and Consider Action on Central Park Development Agreement between the City of Liberty Hill and Central Park Subdivision developed by Chris Pezold.** By: Sally McFeron – Senior Planner

**7. CONVENE – EXECUTIVE SESSION**

City Council will convene into Executive Session for Consultation with Legal Counsel pursuant to Texas Government Code as outlined below. No action will be taken in Executive Session:

- a) Pursuant to Texas Government Code §551.071 – Consultation with Attorney, Council will conduct an Executive Session to discuss and receive legal advice concerning potential litigation or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, and answer legal questions related to the following matters:
  - 1) Lennar Buffington Stonewall Ranch, L.L.P. involuntary bankruptcy petition filed in the United States Bankruptcy Court for the Western District of Texas (W.D. Texas 15-11548-hcm).

**8. RECONVENE – REGULAR SESSION**

City Council will reconvene to Regular Session to Discuss and Consider Action on topics outlined below:

- a) Pursuant to Texas Government Code §551.071 – Consultation with Attorney, discuss and consider action concerning potential litigation or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, and related to the following:
  - 1) Lennar Buffington Stonewall Ranch, L.L.P. involuntary bankruptcy petition filed in the United States Bankruptcy Court for the Western District of Texas (W.D. Texas 15-11548-hcm).

**9. ADJOURNMENT**

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.071 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 55.1076 (Deliberations about Security Devices), and 551.087 (Development). In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests need to be received 48 hours prior to the meeting; Contact the City Secretary at 512-778-5449.

**POSTING CERTIFICATION:** I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting for the CITY COUNCIL – CITY OF LIBERTY HILL, TEXAS was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas and on the City website ([www.libertyhilltx.gov](http://www.libertyhilltx.gov)) on the \_\_\_\_\_ day of AUGUST, 2016 at \_\_\_\_\_ PM. . Barbara Zwernemann – City Secretary \_\_\_\_\_

**REMOVAL CERTIFICATION:** I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the \_\_\_\_\_ day of \_\_\_\_\_, 2016 at \_\_\_\_\_. INITIALS \_\_\_\_\_